



**TOWN OF
GREEN LEVEL**
NORTH CAROLINA

Zoning Permits – Information Sheet

When and for what do I need a zoning permit from the Town of Green Level?

The Code of Ordinances in Section 153.058 says: “No building, sign, or other structure shall be erected, moved, extended, enlarged or structurally altered, nor shall any excavation or filling of any lot for the construction of any building be commenced until the zoning permit and the County Inspections Department has issued a building permit.”

One may always contact the Zoning Enforcement Officer through the Town Hall phone number 336-578-3443 for answers to more specific questions.

What does not need a zoning permit?

There are instances where a permit is not needed. Examples include adding gutters to your roof, replacing a door, or perhaps painting. Basically, if one is performing cosmetic work to an existing structure, no permit is needed.

How much does it cost to get a permit?

The permit application fee is \$75.00.

What documents or materials do I need to gather for submitting the application?

If one is building or setting up a new residential home or commercial structure, a site plan will be needed (drawn to scale) which shows the principal building in relation to the property lines. Also, a floor plan of the principal structure will be needed.

If one is building an accessory structure such as a storage shed or making improvements such as adding a deck to the house, a sketch approximating the property lines, the shape of the lot, and locations of existing structures will be required as a minimum. The sketch need not be drawn to scale.

In both cases above, certain information will be illustrated/detailed on the property drawing. The actual dimensions of the lot, the location of building structures on the lot, and other items will be detailed.

After zoning permit approval from the Town of Green Level, one will need to get a building permit from Alamance County.

When and for what do I need to get permits from Alamance County as well as the zoning permit from the Town of Green Level?

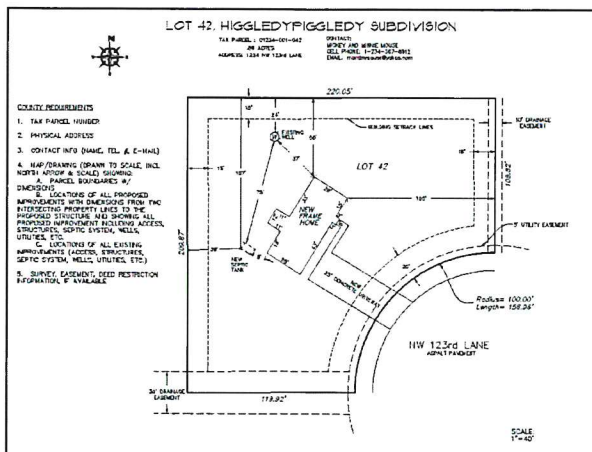
The county says: "No person shall commence or proceed with the construction, reconstruction, alteration, repair, or movement to another site, removal, demolition or change the type occupancy of any building without first having obtained a permit for the specific work to be done."

The county gives exceptions: "Building permits are not required for nonstructural work costing less than \$15,000 or for farm buildings located outside the jurisdiction of any municipality; or for residential accessory structures where no dimension exceeds 12 feet, unless the work involves new or altered plumbing systems, mechanical systems or electrical systems."

What if the Zoning Enforcement Officer denies a permit? What recourse do I have?

The Town Code of Ordinances in Section 153.057 says: "Any person aggrieved by any decision, order, requirement or determination by the Zoning Enforcement Officer in the administration of this chapter [Chapter 153] may appeal to the Board of Adjustment." (The Planning Board for Green Level acts as the Board of Adjustment.) "The Zoning Enforcement Officer shall transmit to the Board all papers and other records of the case."

Example site plan drawn to scale



Example site plan sketched, not to scale

Sample Site Plan for Zoning Permit Applications

