



Let's Make Green Level Greater.

MAYOR AND COUNCIL MEMBERS

Carissa Graves, **MAYOR**
Theodore Howard, **MAYOR PRO-TEMP**
Remonia Enoch, **COUNCIL MEMBER**
Michael Trollinger, **COUNCIL MEMBER**
Sandra McCollum, **COUNCIL MEMBER**

OFFICE OF THE TOWN ADMINISTRATOR

Barrett Brown, **TOWN ADMINISTRATOR**
Eugene Russell, **TOWN ATTORNEY**
Gabriela Camacho, **TOWN CLERK**

The Town of Green Level Council held its monthly meeting on Thursday, September 9, 2021, in the Green Level Municipal Building at 7:00 pm.

Governing Body Members Present: Mayor Graves-Henry, Mayor Pro-Term Theodore Howard, Councilmembers Remonia Enoch, Michael Trollinger & Sandra McCollum.

Other Members Present: Town Administrator Barrett Brown, Timeka Llyod, Renee Gattis, Jaimee Cousin, Tralane Jackson & William Boney.

Green Level Town Attorney Present: Eugene Russell.

Mayor Graves-Henry called the meeting to order, council McCollum gave invocation.

Agenda

Mayor Graves-Henry asked for a motion to approve the agenda. Councilmember Trollinger made a motion to accept the agenda. Councilmember Enoch seconded this motion.

All were in favor and motion passed.

Mayor Graves-Henry asked for a motion to approve the minutes for August 12, 2021. Councilmember Trollinger made a motion to accept the minutes as recorded for August 12, 2021. Councilmember Enoch seconded it.

All were in favor and motion passed.

Public Comments:

Mayor Graves-Henry opened public comment.

No public comments.

Town Administrator Updates

New Hire:

Administrator Brown introduced Jaimee Cousin as the new Parks and Recreation director to the council and gave a quick summary of Ms. Cousin background.

Ms. Cousin introduced herself to councilmember and processed with upcoming events. Trunk-or-treat will take place at the Green Level town park on October 30, 2021, from 6-8pm. During the football on October 2, 2021, we will hold our first breast cancer awareness home game, we ask to wear pink attire. Lastly, on September 11, 2021, "We Care" will be doing the food distribution. Ms. Cousin made herself available to everyone in attendance.

Administrator Brown introduced Tralane Jackson (TJ) as the new Code Enforcement to the council and gave a quick summary of Mr. Jackson background.

Mr. Jackson introduced himself and gave a little of his history. Proceeded with explaining the relationship he has built with the community. Mr. Jackson made himself available to everyone in attendance.

Administrator Brown informed the council that there's only one more position to fill, the town clerk position. Administrator Brown proceed with a quick summary of the interview process and provided an update by when a new town clerk should be hire.

Audit Report

William Boney introduced himself to councilmembers and started addressing any comments and concern the council had.

The 2020 audit is 10 months late due several factors, one being the pandemic and the lack of receiving documentation on time from the Town of Green Level. Once the document was received, they needed to be organized. On their behalf they are working in getting situated in their new office and hire more employee.

Mayor Graves-Henry proceed in asking William what the approximate estimated percentage of the report being completed. William responded the report is 95% completed and to be turned in soon.

Moore Family Land

Administrator Brown informed the council that he offered the Moore family \$25,000 for their property. The Moore family stated that why will not take no offer lower than \$27,000. Administrator Brown addressed the council for any motion to move forward.

Councilmembers motion to remain at offer bid of \$25,000. Administrator Brown will inform the Moore family.

All were in favor and the motion passed.

Pump Station Project

Administration Brown addressed the council about the pump station, and upcoming changes to the budget that was originally discussed. The budget on this project has increased by 5%, due to the cost of material being more expensive.

Mayor Pro-Team Howard requested an overview packet that contained a breakdown of the cost of material and the total cost of the project.

Administration Brown directed to Mayor Pro-Team Howard and mentioned that the contractor could provide him that information and he will deliver that information to him.

Mayor Graves-Henry motion for council to sign the contract. Councilmember's motion 4-1. T. Howard being the only one to opposed.

Policy and Procedure

Handbook: Administrator Brown handed council copies of the 2017 employee handbook, asked council to look over the handbook, make any changes. Requested for employee 's and attorney to be able to look over it as well and make suggestions. Administrator Brown would like a revise copy of all the changes made to the handbook to be voted in the following meeting,

Code enforcement: Administrator Brown proceed with code enforcement having the correct stats and the correct maps for the new code enforcement to get familiar with Town of Green Level zoning.

Roads: GreenLevel church road needs to be paved and/or the potholes need to be patched. Administrator Brown would like to pave the GreenLevel church road for the following reason that is the main road to the town hall and town park.

Councilmember's Trollinger and Enoch are concern about paving GreenLevel church road because there's other road around the town that are in worse conditions and need paving first.

GreenLevel Church Road paving proposition is on hold.

Animal Services: Burlington Animal Services has been contracted and pay mostly \$13,00 for them to come and enforce the county ordinance. However, they haven't been coming when residence called to make complains about loose animal on their property. Administrator Brown called the Burlington Animal Services and spoke to Mr. Brown to get more information, he explained to Administrator Brown that the only way they will come out here is if the animal is various or the resident hold the animal until they arrive to pick them up.

Bedford Hills: Previously the council denied the proposal for Bedford to expand and build new town homes. The company decided to sell the dirt to a company that builds ponds.

Public Works:

Administrator Brown introduced Clinton McAlister as the new supervisor for public works. Expressed the tremendous job Clinton has performed leading the team and getting everything up to date.

Public work as a team has performed an outstanding job getting the town caught up and on track.

James Boswell Trailer Park

Administrator Brown updated council on James Boswell trailer park past due water bill. They currently owe the Town of Green Level an amount of \$7,527.99, they mentioned that they would make payments to catch up. However, we haven't received no payment, due to receiving no payments we will proceed in taking legal action, if there no objection from council.

Council did not object action.

Town Attorney

Attorney mentioned to council he will send a copy to each of them, of the legal policy on fireworks.

Mayor Updates

Expressed her gratitude for everyone being present.

Covid updates:

Mayor Graves-Henry mentioned that she would like to give residence the opportunity to listen to the meeting from the comfort of their homes. Options on holding the meeting through zoom, however our doors will remain open.

Events:

Mayor Graves-Henry went over the events, Ms. Cousin mentioned at the beginning of the meeting.

Mayor Graves-Henry expressed, as the community continue to come together and enjoy these upcoming events, please let's remember to be safe.

Town Council Comments:

Mayor Pro-Term Howard:

Mr. James mentioned to Mayor Pro-Team Howard, that at one point he didn't want for GreenLevel to take over the burden but now he wanted for GreenLevel to take over.

The town is not taking over the burden. However, we go around to use our pumping station.

Councilmember Trollinger:

The State Marshall firefighter expressed to Councilmember Trollinger; he would be interested in utilizing Green Level Town Park for the fallen firefighter benefit.

On October 16, 2021, the Red Knight Chapter will be holding a 70-mile ride to honor the fallen firefighter. They will return to the park to serve lunch to all those who participate. All proceeds will go to the Red Knights Motorcycle Club.

Councilmember Trollinger gave an update on Alamance County Covid cases, mentioned to everyone in the meeting to be cautious, that even if you been vaccinated you can still get covid.

Councilmember McCollum:

Councilmember McCollum questioned Attorney Russell about the ordinance of the towns building permit along hwy 49.

Attorney Russell informed Councilmember McCollum, that he will go back and read if it mentions in any section of the ordinance what is permitted to be build. Also, attorney Russell mentioned that if there isn't a specific section mentioning what can and cannot be built, that it could be added to ordinance.

Councilmember McCollum directed to Administrator Brown regarding her concern of all the property from the Town of Green Level to be insured. Administrator Brown informed Councilmember McCollum that he would check on that information and provide her an update.

Councilmember Enoch:

No updates

Mayor Graves-Henry asked for a motion to adjourn. Councilmember Trollinger made a motion to adjourn until Thursday, October 14,20201 at 7:00 pm. The meeting was adjourned.