**Town Council Regular Meeting**

**Green Level Municipal Building**

**Thursday, November 10, 2022**

**MINUTES**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, November 10, 2022 at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Sandra McCollum, Mayor Pro-Tem Remonia Enoch, Councilman Jose McBroom & Councilwoman Patricia Jones (Via Phone)

**Governing Body Members Not Present:** Councilman Theodore Howard.

**Green Level Officials Present:** Town Administrator Barrett Brown , Town Clerk Jeremy Edmonds, Town Attorney Eugene Russell, Alliance Code Enforcer Carrington Lucas.

Mayor McCollum called the meeting to order at 7:00pm.

Invocation: Councilman McBroom.

**Roll Call**

Town Clerk Jeremy Edmonds conducted a roll call of the Town Council. All council members were present except for Councilman Howard.

Mayor McCollum entertained a motion to approve or disapprove Councilman Howard’s absence for the November 10, 2022, Regular Town Council Meeting. Mayor Pro-Tem Enoch made a motion to approve Councilman Howard’s absence from the November 10, 2022, Regular Town Council Meeting. Councilman McBroom seconded the motion.

The motion passed unanimously (4-0).

**Approval of Agenda**

Mayor McCollum stated that before the approval of the November 10, 2022 agenda that she wanted to move the Old Town Hall/Community Center Updates to the top of the agenda after the Public Comments.

Mayor McCollum entertained a motion to approve the November 10, 2022 agenda with one revision, which is to discuss the Old Town Hall/Community Center Updates after the Public Comments. Councilwoman Jones made a motion to approve the November 10, 2022 agenda with one revision, which is to discuss the Old Town Hall/Community Center Updates after the Public Comments. Councilman McBroom seconded the motion.

The motion passed unanimously (4-0).

**Approval of Minutes**

Mayor McCollum entertained a motion to approve the minutes from the October 13, 2022, Town Council Regular Meeting. Mayor Pro-Tem Enoch made a motion to approve the minutes from the October 13, 2022, Town Council Regular Meeting. Councilwoman Jones seconded the motion.

The motion passed unanimously (4-0).

**Public hearing**

There were two resident that spoke about some concerns and ongoing issues with water pressure, watercolor, water tanks, speeding and gunshots around East Simpson in the Town of Green Level. Deputy Staten was present and spoke on behalf on the speeding and gunshots.

**Old Town Hall/Community Center Update**

Mayor McCollum entertained a motion that the Town Council move on from the Old Town Hall/Community Center Updates until a in person meeting can be set up with the Town Council and Kingdom Builders because Mr. Brown lost contact with them via telephone. Mayor Pro-Tem Enoch made a motion that the Town Council move on from the Old Town Hall/Community Center Updates until a in person meeting with the Town Council and Kingdom Builders can be set up because Mr. Brown lost contact with him via telephone. Councilman McBroom seconded the motion.

The motion passes unanimously (4-0).

**Code Enforcement Report**

Mr. Carrington Lucas from Alliance Code Enforcement stated that during the month of October he shifted most of his focus to addressing the larger issues of the town prior to the change of season. Mr. Lucas focused on the burning of leaves. He also stated that he addressed cases that were previously open as well as open nine new cases to bring his total to nineteen cases for the month of October. Mr. Lucas advised the council that he successfully abated eight cases, with four of those cases being opened and abated within the same month. Mr. Lucas also stated that several junk and nuisance vehicles, junk piles, minimum housing, zoning violations and other issues throughout the Town of Green Level had been addressed. Lastly, Mr. Lucas let the Council know that four cars had been towed at the owner’s expense by one of the two towing companies that we have brand new contracts with. Mayor McCollum advised Mr. Lucas that if he has any situations with any hostile residents while performing his duties to take Sergeant Staten with him for safety.

Mayor McCollum made a motion to have a public hearing on Thursday December 08, 2022 at 5:30pm. Mayor Pro-Tem Enoch seconded the motion.

The motion passed unanimously (4-0).

**Town Administrator Updates**

Mr. Brown advised that the first order of business is to set the holiday schedule for December.

Mayor McCollum entertained a motion that the Green Level Town Hall will be closed from December 22, 2022 through December 26, 2022 for the Christmas Holidays, reopen on December 27, 2022 and the Town Hall will be closed on Monday January 02, 2022 for New Years. Mayor Pro – Tem Enoch made a motion that the Green Level Town Hall will be closed from December 22, 2022 through December 26, 2022 for the Christmas Holidays, reopen on December 27, 2022 and the Town Hall will be closed Monday January 02, 2022 for New Years. Councilman McBroom seconded the motion

The motion passed unanimously (4-0).

Mayor McCollum entertained a motion that the December Billing Schedule will be to Read on December 15, 2022, Bills will be due on December 19, 2022, Late Fees will be applied on December 20, 2022 and Cut-Offs will be on December 27, 2022 and the bills will be mailed out on December 30, 2022. Mayor Pro-Tem Enoch made a motion that the December Billing Schedule will be to Read on December 15, 2022, Bills will be due on December 19, 2022, Late Fees will be applied on December 20, 2022 and Cut-Offs will be on December 27, 2022 and the bills will be mailed out on December 30, 2022. Councilwoman Jones seconded the motion.

The motion passed unanimously (4-0).

1. **December Town Hall Holiday Schedule**

 Mr. Brown advised that the first order of business is to set the holiday schedule for December.

 Mayor McCollum entertained a motion that the Green Level Town Hall will be closed from December 22, 2022 through December 26, 2022 for the Christmas Holidays, reopen on December 27, 2022 and the Town Hall will be closed on Monday January 02, 2022 for New Years. Mayor Pro – Tem Enoch made a motion that the Green Level Town Hall will be closed from December 22, 2022 through December 26, 2022 for the Christmas Holidays, reopen on December 27, 2022 and the Town Hall will be closed Monday January 02, 2022 for New Years. Councilman McBroom seconded the motion

The motion passed unanimously (4-0).

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The motion passed unanimously (4-0).

1. **Public Works Updates**

Mr. Brown advised that the Boom Truck is up and running. He also advised that the water tower is scheduled to be cleaned the next week. Mr. Brown addressed the concerns of the brown water that has been occurring throughout the town and he stated that the Public Works Department had been flushing the fire hydrants out expeditiously throughout the entire town to rectify those problems. He advised that Public Works are testing the water daily to make sure that it is clean, clear, and up to standards. Mr. Brown instructed that Duke Energy will be out at the pump stations on September 09, 2022, checking the electricity. He pointed out that the generators had already been checked a week ago and they will be retested as well on September 09, 2022.

1. **Audit Update**

Mr. Brown advised that all the requisition forms had been turned in to the auditors. He stated that the auditors are still working to reconcile everything. Also, he advised that the auditors will be starting on the next Audit.

1. **Construction Updates**

Mr. Brown advised that the New Community Center/Old Town Hall is still being worked on. The new ceiling tiles did arrive, but they were the wrong materials, so they were sent back for the right ones. He stated that the new toilet commodes had arrived, the old floors had been changed out for new ones and there is a slight delay in the ceiling being fixed. The new lights have also arrived, but they can’t be installed until the correct ceiling tile arrives and is installed. Mayor Pro – Tem Enoch advised Mr. Brown to make sure the actual repairs to the ceilings are done before they install those new tiles.

1. **Water Theft Update**

Mr. Brown gave a brief update on the gentleman who had been stealing water from the town. The police were notified. The police recommended a settlement, and the Town of Green Level was reimbursed in full plus damages, time, and inconvenience by the town. The Town Council advised Mr. Brown that in the future if anyone else steals water from the Town of Green Level they want to prosecute them to the fullest.

1. **Job Vacancies Update**

Mr. Brown advised that there have not been any applications submitted for a public works coordinator, there had been three applications for a public works laborer and one application submitted for the public works specialist position.

1. **Manhole Repairs**

Mayor Pro-Tem Enoch inquired about where the town was with the manhole repairs. Mr. Brown stated that he’s working with Public Works to get a list of all the manholes throughout the town that has already been repaired and the ones that need to be repaired and then we will start from there and call the same company that repaired the manholes from last time.

**Town Attorney Update**

No Comments from Mr. Russell.

**Town Council Comments**

Mayor Pro-Tem Enoch did not have any further comments.

Councilwoman Jones wanted to thank everyone for coming out and to remind them that they always have a voice.

Councilman McBroom did not have any further comments.

Mayor McCollum entertained a motion to close the Regular Town Council open session and go into closed session for general statute 33c.143-318-11a6 to discuss personnel and to consult with the attorney. Councilman McBroom made a motion to go into closed session. Councilwoman Jones seconded the motion.

The motion passed unanimously (4-0)

**CLOSED SESSION**

Mayor McCollum entertained a motion to go out of the closed session and go back into open session. Mayor Pro-Tem Enoch made a motion to go out of the closed session and go back into open session. Councilwoman Jones seconded the motion.

The motion passed unanimously (4-0).

**OPEN SESSION**

Mayor McCollum entertained a motion to approve the Resolution Authorizing Enforcement Action. Councilwoman Jones made a motion to approve the Resolution Authorizing Enforcement Action. Mayor Pro-Tem Enoch seconded the motion.

The motion passed unanimously (4-0).

Mayor McCollum entertained a motion to adjourn this council meeting until October 13, 2022, at 7:00pm. Mayor Pro-Tem Enoch made a motion to close this council meeting until October 13, 2022, at 7:00pm. Mayor McCollum seconded the motion.

The motion passed unanimously (4-0)

Respectfully Submitted,

**Jeremy Edmonds**

Jeremy Edmonds

Town Clerk

Town of Green Level