

**Town Council Regular Meeting**  
**Green Level Municipal Building**  
**Thursday, June 08, 2023**

**MINUTES**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, June 08, 2023, at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Sandra McCollum, Mayor Pro-Tem Remonia Enoch, Councilwoman Patricia Jones, Councilman Jose McBroom & Councilman Theodore Howard.

**Governing Body Members Not Present:** None.

**Green Level Elected Officials Present:** Town Administrator Barrett Brown, Town Clerk Jeremy Edmonds & Town Attorney Eugene Russell.

**Also in Attendance:** Alliance Code Enforcer Tristan Smith, Parks & Recreation Director Brandon Enoch & Alamance County Sgt. Danotric Nash.

**Mayor McCollum called the meeting to order at 7:00pm.**

**Roll Call:**

Town Clerk Jeremy Edmonds conducted a roll call of the Town Council. All council members were present.

**Invocation:** Councilwoman Jones.

Mayor McCollum entertained a motion to approve the June 08, 2023 draft agenda with one amendment, which is to change the scheduled public hearing for June 08, 2023 at 7:00pm to June 13, 2023 at 6:00pm.

**Approval of Agenda**

Mayor McCollum entertained a motion to approve the June 08, 2023 draft agenda with one amendment, which is to reschedule the scheduled public hearing for June 08, 2023 at 7:00pm to June 13, 2023 at 6:00pm. Mayor Pro-Tem Enoch made a motion to approve the June 08, 2023 draft agenda with one

amendment, which is to reschedule the scheduled public hearing for June 08, 2023 at 7:00pm to June 13, 2023 at 6:00pm. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

### **Approval of Minutes**

Mayor McCollum entertained a motion to approve the draft minutes from the May 11, 2023, Town Council Regular Meeting. Councilman McBroom made a motion to approve the draft minutes from the May 11, 2023, Town Council Regular Meeting. Mayor Pro-Tem Enoch seconded the motion.

The motion passed unanimously (5-0).

Mayor McCollum entertained a motion to approve the draft minutes from the May 30, 2023, Public Hearing Meeting. Councilwoman Jones made a motion to approve the draft minutes from the May 30, 2023, Public Hearing Meeting. Mayor Pro-Tem Enoch seconded the motion. All in favor except Councilman Howard due to his absence from the May 30, 2023 Public Hearing.

The motion passed (4-1).

### **Public Comments:**

There were five public comments.

### **Audit Report:**

Mr. Tony Brewer from Eddie Carrick CPA was present to give a breakdown of the Town of Green Level's audit report from 2021 to the Town Council members and the residents that were present.

### **Code Enforcement Report:**

Alliance Code Enforcer Tristan Smith stated that to date in 2023 that they have one hundred and five cases that have been opened. He stated that twenty-eight cases were opened in the month of June alone. Mr. Smith said that twenty-six of those twenty-eight cases have been abated. He stated that the remaining two cases have not been abated but are in the process of being abated. Mr. Smith reminded the council that in the month of May the Town Council put in place a no parking ordinance for the Bedford Hills Community and in the month of June a total of sixteen vehicles have been removed from the community. Mr. Smith advised that the cases that has been opened in the year of 2023 have been addressed and has been moved into the hearing phase, once step closer to full abatement. Mr. Smith said last but not least the green door knockers which are hanging notices have been implemented and to date thirty have been posted to the residents homes.

## **Parks & Recreation Report:**

Mr. Brandon Enoch introduced himself as the new Parks & Recreation Director and gave a brief description of himself. Mr. Enoch advised the council of some improvements that he has been making to the Green Level Municipal Park along with his Parks & Recreation team. He stated that they have ordered and installed the new volleyball net system. He stated that they have been correcting all the surfacing boarders that surround the workout equipment and playground structures. He stated that they have also fixed the swing bays because they were loose. Mr. Enoch also stated that they have spread some mulch and gravel behind the press box, installed shelving throughout the press box and the garage below it. Mr. Enoch advised Mayor McCollum that they are currently installing and painting new cabinets in the concession stand. Mr. Enoch let the council know that the Parks & Recreation Department know that they have a few short-term projects in mind, which is painting the swing bays, installing football lights and field goal post, and possibly turning the horseshoe pit into a pickleball court. Mr. Enoch also advised the council of some future capital projects with the council's approval, which are extending the parking availability in the park, securing new playground equipment, and possibly paving the walking track. Mr. Enoch reminded the council of the third annual Juneteenth event that is coming up on Sunday June 18, 2023. Mr. Enoch stated that there is a Movie in the Park event coming up on July 22, 2023. Mr. Enoch also is proposing three special events for the Parks & Recreation Department. The first event that he is proposing is a three on three basketball tournament, the second event is a Green Level Fall Festival and last a R&Bbq, Rhythm & Blues and BBQ event / Crown Alamance County's Best BBQ. Mr. Enoch let the council know that the Parks & Recreation Department had their site approved to partner with the ABSS (Alamance Burlington School Systems and will become a distributor for the Summer Feeding Program that will begin in July and will take place in the concession stand. He stated that they are registered for lunch and evening snacks. Lastly, Mr. Enoch advised the council that football registration is open and being advertised properly across different platforms and he's also proposing that Green Level Trojans should join the CCYAL next season to better recruit and retain kids.

## **Town Administrator Updates:**

### **1. Human Resources Report:**

Mr. Brown wanted to thank Mr. Tony Brewer for providing the audit report and he also stated that there is a copy of the Audit in the clerks office for any resident that would like a copy of it because it is a public record. Mr. Brown stated that the Town Clerk Jeremy Edmonds last day will be June 23, 2023 and sent him well wishes. He stated that the Town Clerk's job vacancy has been posted on multiple outlets and he's scheduling interviews. Mr. Brown stated that the town is also seeking a Public Works Director and a Public Works Laborer with a CDL license. Mr. Brown stated that there is a young man who will be helping out in Public Works for the summer while school is out. Mr. Brown stated that the new policy will be for new employees to provide their

own up to date criminal background check when they are going through the hiring process. He started the Town of Green Level will not be responsible for providing the background checks. He stated that the Policy Manual will be updated to reflect the change.

## 2. **Public Works Report:**

### a) Roads & Landscaping

Mr. Brown advised the Town Council that there has been mowing and brush removal and no parking signs have been placed on East Simpson Rd. and on Swann Rd. He stated that there are speed limit signs throughout the town to try to combat some of the speeding that some of the residents have made complaints about.

### b) Water & Sewer

Mr. Brown advised the council that Yates Construction is ready to work but they need fifty feet of temporary easements around the pump station to continue the work because they have to work outside of the fence and they are preparing the pay request for the equipment that has been purchased and for the work that has already been completed. Mr. Brown stated that Yates Construction are requesting fifty feet of temporary easements around the pump station before they can continue their work. He stated that once they start back to work that they should complete the job within six weeks. Mr. Brown stated that the meter checks were done by hand because the radio read failed and the backup handheld failed. He stated that the town has handhelds now. Mr. Brown stated that the towns refurbished radio reader should be ready and delivered shortly. He also stated he will be looking into getting a new radio read with a different company. Mr. Brown stated that he will be sitting down with Withers Ravenal Development team about grant funding in the upcoming week.

### c) Camera Update

Mr. Brown advised the Town Council that the town is in the final stages of the new cameras being installed in the Town Hall, the Community Center, the Park and various places around Green Level.

**Town Attorney Updates:**

No comments from Mr. Russell.

**Town Council Comments:**

Councilman Howard did not have any further comments.

Councilman McBroom did not have any further comments.

Councilwoman Jones wanted to let Mr. Edmonds know he will truly be missed. She also wanted to welcome Mr. Brandon Enoch. Councilwoman Jones wanted to thank her Green Level team because their job is to make Green Level better and they are doing just that, and lastly, she wanted to thank everyone for coming out and she wanted to remind everyone if you are a resident of the Town of Green Level then you do have a voice.

Mayor Pro-Tem Enoch wanted to let Mr. Carter know that as the town does work in the community that the town does contact the residents if Public Works is going to be on the property doing any kind of work. She wanted to apologize on behalf of the Town of Green Level for the miscommunication and inconvenience.

Mayor McCollum wished Mr. Edmonds the best and she wanted to make sure that Mr. Edmonds placed a copy of the Water Shortage Response Plan in the Utility Billing Specialist office and in the Town Clerk's Office and in the Town Administrator's office. Mayor McCollum stated that since the town's property has been cleared that she will be getting back to the council on the next steps so that that property can be connected to the park. Lastly, Mayor McCollum stated that she received a call from the County Commissioner, Mr. Carter and he stated that for future growth of the town, Green Level may need to look at another source for purchasing water.

Mayor Pro-Tem Enoch wanted to state that the Town of Green Level was able to have no property tax increase this year and no increase in the water and sewer services. She said there has been no increase in property tax in over six years and in the water and sewer as well.

Mayor McCollum entertained a motion to close the Regular Town Council open session and go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the town attorney. Councilwoman Jones made a motion to go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the attorney. Mayor Pro-Tem Enoch seconded the motion.

The motion passed unanimously (5-0).

### **CLOSED SESSION**

Mayor McCollum entertained a motion to go out of the closed session and go back into open session. Mayor Pro-Tem Enoch made a motion to go out of the closed session and go back into open session. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

Mayor McCollum entertained a motion to close this council meeting until July 13, 2023, at 7:00pm. Councilwoman Jones made a motion to close this council meeting until July 13, 2023, at 7:00pm. Mayor Pro-Tem Enoch seconded the motion.

The motion passed unanimously (5-0).

Respectfully Submitted,

Jeremy Edmonds

Town Clerk

Town of Green Level