
Meeting Minutes

Town Council Regular Meeting

Green Level Town Council
Meeting Date: January 11, 2024
Green Level Municipal Building

The regularly scheduled meeting for the Town of Green Level Council was held on Thursday, January 11, 2024, at 7:00 PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

Governing Body Members Present: Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger & Councilmember Stephanie Enoch.

Governing Body Members Not Present: None.

Green Level Officials Present: Town Administrator Barrett Brown, Town Attorney Eugene Russell & Town Clerk Taylor Prince

Also in Attendance: Parks & Recreation Director Brandon Enoch & Public Works Director A.J. Simmons

Mayor Enoch called the meeting to order at 7:00 pm.

Roll Call: Town Clerk, Taylor Prince, conducted a roll call of the Council. All council members were present.

Invocation: Councilmember S. Enoch

Approval of Agenda: Mayor Enoch inquired if there were any amendments needed for the drafted January 11th, 2024, regular meeting agenda and all council members stated “No”. The drafted January 11th, 2024, agenda was approved through mutual consent.

Approval of Minutes: Mayor Enoch inquired if there were any amendments needed for the drafted December 14th, 2023, regular meeting minutes and all council members stated “No”. Councilmember Trollinger made a motion to approve the drafted December 14th, 2023, regular minutes. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Public Comments: There were two public comments. Sylvia Leath expressed concerns about frequent flooding on her property. Algene Tarpley congratulated the newly elected council members and expressed his support for the council. Mr. Tarpley stated that he has seen a lot of growth in the town and is hopeful the council will continue to make decisions in the best interests of Green Level.

Code Enforcement Report: Code Enforcement Officer Jamiee Cousin was not present but previously provided a report to the council. There were no questions.

Public Works Report: Public Works Director Arthur Simmons stated the report submitted to the council details all work done by the department. He reported that the pump at the Apple Blossum Pump Station had been the most pressing issue, needing to be removed and repaired twice. Mr. Simmons reported that the pump should be picked up and placed back in the station by next week. Mr. Simmons reported that he is currently inquiring for quotes for manhole maintenance, as there was a recent cleaning that should be done more frequently. He stated that without routine maintenance, with the corrosion normally seen in manholes, they can collapse on themselves. Councilmember Trollinger inquired if the quote provided is for regular maintenance. Mr. Simmons stated that the quote was for the work that was already completed, and he is searching for quotes on more comprehensive maintenance.

Mr. Simmons reported an electrician had examined the two generators and noted that there is some maintenance that needs to be done. He stated that he received a quote for yearly maintenance for both generators for \$21,059.18. Councilmember McBroom inquired how often the generators should be inspected. Mr. Simmons stated that they would be inspected and receive maintenance quarterly, and someone would be available on-call. Councilmember Trollinger inquired if the generators have any alarms on them, to notify the department if they are malfunctioning. Mr. Simmons reported there are alarms, but it had malfunctioned. Mr. Simmons stated that the department had been working diligently to prepare for upcoming weather conditions.

Councilmember McBroom inquired if there was any update on getting the department certified. Mr. Simmons reported that he will be taking a water distribution certification test in February, and the goal for the department is to have each employee certified in water distribution and other relevant fields. Councilmember Trollinger inquired if there was any progress on mapping the water and sewer lines. Mr. Simmons stated that mapping pipelines and valves was underway, with existing maps being digitized by WithersRavenal. Town Administrator Barrett Brown stated that as the in-ground pipes are made of plastic, not metal, it is more difficult to map, but it was very important to have the lines mapped.

Councilmember S. Enoch inquired if there was a minimum depth in which pipes are buried. Mr. Simmons stated that all pipes are below the frost line, which is 36 inches. Councilmember McBroom inquired if there were many situations in which a resident has a concern with a high-water bill, that is due to a valve malfunction. Mr. Simmons reported that many of these instances are not valve malfunctions, as leaks can occur anywhere from the meter to the home, which is the responsibility of the resident to identify and repair. He stated that setters can be replaced, as they are worn, but there is a lot of opportunity for leaks in any home.

Parks & Recreation Report: Parks and Recreation Director Brandon Enoch reported that the department will begin offering alternative programs, not involving sports, such as Bingo night, line dancing, etc. He stated that these programs help close service gaps, build stronger communities, and accommodate diverse needs. Mr. Enoch reported that these programs will begin in March, with a fitness dance class and a youth kick-boxing class. He stated more detailed program plans will be presented later. Mr. Enoch stated the programs will run quarterly and the department will collect evaluations, which will allow the department to apply for grants. Mr. Enoch reported a few special events coming up, such as a Valentine's Ball on February 10th, 2024. He stated an Easter Egg Hunt will occur in March 2024. Mr. Enoch reported the Community Center was up to code, with emergency doors and lights installed. He stated there was also a sink and cabinets installed in the food prep space. Mr. Enoch reported a new baseball scoreboard would be installed soon, and there were plans to repaint the spaces in the parking lot. Mr. Enoch stated that softball and baseball registration would open soon, with forms online for parents.

Mayor Pro-Tem Jones inquired who is responsible for collecting and depositing money for the rentals in the Community center. Mr. Enoch stated that until the Program Coordinator position is filled, he was responsible. Councilmember McBroom inquired about the status of installing lights for the football field. Mr. Enoch reported that there was conversation and preliminary information given for the lights, but the discussion had yielded as a change to the league would have football games fall on Saturdays. Mr. Enoch stated that the CCYL league was more conducive to the youth, and parents had not been fond of the games on Monday and Tuesday nights. Mr. Enoch stated he was preparing to present information to the council regarding the grant money that was allocated. Town Administrator Barrett Brown stated that the Parks and Recreation Department had not yet provided a recommendation to the council about how to allocate the funds but would soon.

Councilmember Trollinger applauded the Parks and Recreation Department for their work and thinking outside of the box. He stated that with the wonderful facility, the leadership was utilizing the park as it was intended. Councilmember S. Enoch stated that she would be willing to help with any paperwork or writing for the grant, and any in the future. Mr. Enoch thanked Councilwoman S. Enoch. Mayor Enoch stated that it was amazing to hear one of the basketball teams was 4-0 and it is great to get parents involved. Mayor Enoch thanked the department for their hard work.

Town Administrator Updates: Town Administrator Barrett Brown thanked Algene Tarpley for attending the meeting, as the first Mayor of Green Level.

1. **Audit:** Mr. Brown stated that the 2022 audit had been completed and submitted. He stated that it will be presented during the February 2024 meeting by Mr. Brewer. Mr. Brown stated that once the contract is signed, the 2023 audit can begin and the town will be caught up.

2. **ACC Training Center:** Mr. Brown reported that the ground-breaking ceremony for the training center is set for February 23rd, 2024, at 1 PM. He stated that as the terrain is a little rough, the ceremony will be held in the Green Level Municipal Park. Mr. Brown stated that dirt will be brought in, along with tents and refreshments. He stated his hope that residents will come out to show support. Councilmember Trollinger inquired if fire training would be included at the training center. Mr. Brown reported that Green Level would get a fire tower, but it would be a dry tower, not to be burned.
3. **Piedmont Triad Regional Council:** Mr. Brown reported there was a vacant seat on the Piedmont Triad Regional Council and asked that someone be nominated to fill the seat. He stated that while the seat had been previously occupied by the mayor, there were no restrictions on who could hold the position. Councilmember Trollinger made a motion to nominate Councilmember S. Enoch for the Piedmont Triad Regional Council seat. The motion was seconded by Mayor Pro-Tem Jones.

The motion passed unanimously (5-0)

4. **Planning and Zoning Contract:** Mr. Brown reported that while Jaimee Cousin has done a great job in her capacity as Code Enforcement Officer, there was still need for planning and zoning consultation. He stated that Haywood Cloud, who previously served as Town Administrator, has provided the council with a contract to fill those duties. Mr. Brown reported that if Haywood Cloud was contracted for planning and zoning, when someone files a permit, it would go to Mr. Cloud for approval, then go to Mr. Brown for approval and confirmation that fees were paid. He stated that Jaimee Cousin would then inspect the site to confirm work was within the scope of the permit allowance. Councilmember McBroom made a motion to accept the submitted contract with Haywood Cloud for planning and zoning services. The motion was seconded by Mayor Pro-Tem Jones.

The motion passed unanimously (5-0).

Mr. Brown reported that training for the council is available through the UNC School of Government, and all interested in attending can be registered. He stated that the Town Attorney, Eugene Russell, is also available to do a separate training seminar with anyone interested.

Town Attorney Updates: Town Attorney Eugene Russell had no updates.

Town Council Comments:

Councilmember McBroom had no comment.

Councilmember Trollinger had no comment.

Councilmember S. Enoch thanked everyone for coming to the meeting and stated that the council wants to do what is right for the residents. She stated that as she was campaigning, many residents expressed a desire to come to the meetings but were unable to attend. Councilmember S. Enoch stated she would like to explore the possibility of hosting virtual council meetings so more residents can attend.

Mayor Pro-Tem Jones thanked the team for their hard work. She thanked the residents for coming out and stated that all residents in Green Level have a voice.

Mayor Enoch thanked the staff, especially for staying vigilant with all the rain. Mayor Enoch thanked Algene Tarpley for coming out and for his encouraging words. She stated that even though we may not always get it right, that does not mean we are not trying.

Councilmember Trollinger made a motion to go into a closed session in accordance with NC Statute Article 33 C. 143-318.11 (a3) to discuss personnel matters. Councilmember S. Enoch seconded the motion.

The motion passed through mutual consent.

CLOSED SESSION

Regular session resumed.

Councilmember S. Enoch made a motion to adjourn the Town Council regular meeting until February 8th, 2024. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Respectfully submitted,

Taylor Prince

Town Clerk

Town of Green Level