
Meeting Minutes

Town Council Special Meeting

Green Level Town Council
Meeting Date: April 29, 2024
Green Level Municipal Building

The scheduled meeting for the Town of Green Level Council was held on Thursday, April 29, 2024, at 6:00 PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

Governing Body Members Present: Mayor Pro-Tem Patricia Jones, Councilmember Michael Trollinger, Councilmember Stephanie Enoch. Mayor Reмония Enoch was present via telephone.

Governing Body Members Not Present: Councilmember Hosea McBroom.

Green Level Officials Present: Town Administrator Barrett Brown, Town Attorney Eugene Russell, Town Clerk Taylor Prince

Mayor Enoch called the meeting to order at 6:00 pm. Mayor Enoch yielded the floor to Mayor Pro-Tem Jones.

Roll Call: Town Clerk, Taylor Prince, conducted a roll call of the Town Council. Councilmember McBroom was not present due to illness and requested to be excused from the meeting. Councilmember McBroom's absence was excused through mutual consent.

Invocation: Councilmember Trollinger

Budget Presentation

Will Boney, CPA, stated the Council was given a copy of last year's budget, and adjustments can be made while drafting for the FY 2024-2025 budget. He stated he does not expect changes in revenue. Mayor

Enoch inquired if the revenue from permit fees would increase, as the moratorium ended, and there were a lot of renovations happening throughout the Town. She stated the Council should consider what actions they can take to ensure the correct fees are being collected. Councilmember S. Enoch agreed. Mr. Boney stated revenue from permit application fees has usually been below \$2000 a year. Mayor Enoch stated that as some of the Town's bank accounts were converted to money market accounts, they would generate more interest than before. She stated grant funds have been allocated to the Town, to be noted in grant revenue. Mayor Pro-Tem Jones requested information about the permit process be sent to residents in the newsletter, as some may not know the process before putting up a fence or deck. Councilmember Trollinger agreed and stated once a new fee schedule is created, it should go out with the water bills. Mayor Enoch stated the information should also be updated regularly on the website, to keep residents informed. Councilmember Trollinger inquired if there is a charge to residents for garbage and recycling collection or if this is an expense the Town is in the red or breaking even on. Mr. Brown stated there is not currently any charge for trash pickup, but a nominal fee for recycling collection. He stated a rate study had not been completed, as the audits were behind, but one can be done now. Mr. Brown stated a boom truck was purchased so the Public Works Department could perform bulk and brush pickup, a service at no additional cost to residents. Councilmember Trollinger stated that as the cost of trash and recycling services for the Town is going up annually, it should be determined if a fee should be added for those services. He stated this would be an alternative to raising taxes or water rates and allow the Town to maintain enough revenue to keep up with maintenance. Mr. Boney stated \$5 is being collected for recycling, which covers 1/5 of the cost of trash collection. He stated other cities and towns increase this rate annually, about \$1 per household. Councilmember Trollinger stated the allocations for the code enforcement contract would decrease, as the contract with Alliance was terminated. Mayor Enoch stated the Public Works Department mentioned a need for a new salt truck, or repairs, and inquired if that could be worked into the budget. Mr. Brown stated the Parks & Recreation Department had requested a multi-seat golf cart, to allow transportation of those with mobility issues in the park and during events.

Councilmember Trollinger stated that as the golf cart would be used for the Parks and Recreation Department, it could be an expense budgeted with grant funds. Mayor Enoch agreed and stated she would mention this as a priority during the next Capital Management Project Committee meeting. She stated a recommendation from that committee would then be presented to the Council, for final approval. Mr. Brown stated that as new football uniforms were purchased the previous year, those funds could be budgeted for the golf cart. Mayor Enoch inquired if a new draft could be presented during the next regular Town Council meeting, May 9, 2024. Mr. Boney did not object to having another draft ready for the May 9, 2024, regular Town Council meeting. Mr. Brown inquired if the Council had a position on employee pay increases and stated the previous year was a 3% performance-based raise. Mayor Enoch stated a 3% merit-based raise ensures that good employees are receiving the benefits of their hard work. Mayor Pro-Tem Jones agreed. Councilmember S. Enoch agreed.

Councilmember S. Enoch made a motion to adjourn. Councilmember Trollinger seconded the motion.

The motion passed unanimously (4-0)

Mayor Pro-Tem Jones adjourned the meeting at 6:51 PM.

Respectfully submitted,

Taylor Prince

Town Clerk

Town of Green Level