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# Meeting Minutes

*Regular Town Council Meeting*

Green Level Town Council  
Meeting Date: August 8, 2024  
*Green Level Municipal Building*

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The regularly scheduled meeting for the Town of Green Level Council was held on Thursday, August 08, 2024, at 7:00 PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger, Councilmember Stephanie Enoch.

**Green Level Officials Present:** Town Administrator Barrett Brown, Town Clerk Taylor Prince. Town Attorney Eugene Russell was present via telephone.

**Mayor Enoch called the meeting to order at 7:00 pm.**

**Roll Call:** Town Clerk, Taylor Prince, conducted a roll call of the Town Council. All council members were present.

**Invocation:** Mayor Pro-Tem Patricia Jones

## **Public Hearing: Postponed**

Town Administrator, Barrett Brown, stated the Planning Board met to discuss a proposed Solar Farm Ordinance modification and a rezoning application. He stated a public hearing was scheduled to be heard in front of the Town Council this evening but had been postponed. Mr. Brown requested the Town Council set a new date for the postponed Public Hearing. He stated the next Planning Board meeting was scheduled for Tuesday, September 3, 2024, at 6:00 PM.

Councilmember Trollinger made a motion to reschedule the Public Hearing for the proposed Solar Farm Ordinance and the rezoning application for September 12, 2024, at 6:00 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Approval of Agenda:** Mayor Enoch inquired if there were any amendments needed for the submitted August 8, 2024, regular meeting agenda. Mayor Pro-Tem Jones made a motion to approve the submitted agenda for the regular August 8, 2024, Town Council meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Approval of Minutes:** Mayor Enoch inquired if there were any amendments needed for the submitted July 11, 2024, regular meeting minutes and all councilmembers stated “No”. Councilmember McBroom made a motion to approve the July 11, 2024, regular meeting minutes as drafted. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

**Public Comments:** There was one public comment. Doretha Winstead expressed concerns for ongoing violations of the noise ordinance.

**Code Enforcement Report:** Town Administrator, Barrett Brown, stated that due to the inclement weather, all nonessential staff had been sent home before the meeting. He stated all departmental reports were submitted to the Council, and he would be able to answer any questions or concerns.

Mr. Brown reported that Code Enforcement Officer, Jaimee Cousin, had submitted a request for an amendment to the noise ordinance, to increase the fine from \$50 to \$250. Councilmember Trollinger stated he had experienced instances in which neighbors had violated the noise ordinance, preventing him and other residents from being able to sleep. He suggested the Town purchase a decibel meter, to help document violations more accurately. Mayor Enoch stated the current noise ordinance states residents should not play loud music or create any loud noise from 10 PM to 7 AM, and she has been told by Alamance County Sheriff Deputies that they do not enforce the Town’s ordinances. Mr. Brown stated it may be an issue of providing the Code of Ordinances to the Sheriff’s Department, so they are aware of them and could enforce them. He stated that Sgt. Nash had a copy, which allowed him to enforce the ordinances. Mr. Brown reported that Sgt. Nash provides 911 calls and reports to the Code Enforcement Officer, so she can document which residents have violated the noise ordinance. Councilmember S. Enoch inquired what can be done if a resident plays loud music in their car, which is disruptive while coming home and leaving. Mr. Brown stated any instances of a violation should be reported to Sgt.

Nash, so he can address the resident and pass the information on to the Code Enforcement Officer to issue a fine. Mayor Pro-Tem Jones made a motion to accept the proposed increased penalties for noise ordinance violations. Councilmember Trollinger seconded the motion.

The motion passed unanimously (5-0).

Mr. Brown reported that new street signs with the noise ordinance had been purchased, in English and Spanish and will be posted. Mayor Enoch inquired if there was an update in the fine collection from the mobile home park on Highway 49. Town Attorney Eugene Russell stated a certified letter was sent to the property owner, but they were not yet in compliance. Mayor Enoch stated she noticed a few properties that were selling cars, more than what is allowed for residential properties. Mayor Enoch expressed concern for more food trucks operating off Highway 49, which already sees heavy traffic. She inquired if the Council had any thoughts on amending the ordinance, allowing only one food truck to operate within a mile of another. Mr. Brown stated the ordinance states a food truck must obtain a permit and pay a fee to be determined by the Town Administrator and Code Enforcement Officer. He inquired if the Council had any suggestion as to the fee schedule for the permit. He recommended \$200 for the permit. Councilmember Trollinger made a motion to amend the food truck ordinance, requiring at least a mile between food trucks. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Councilmember McBroom made a motion to add \$200 to the fee schedule, for the food truck permit. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

**Public Works Report:** Mr. Brown inquired if there were any questions or concerns about the submitted Public Works Report. Councilmember McBroom inquired if there was a schedule for road paving, and how the order was determined. Mr. Brown reported the list provided in the report was the schedule, determined by road condition and when the road was last paved. He stated that many roads need to be paved, but the annual Powell Bill funds usually cover one road. Mr. Brown stated that more roads can be paved in a year, if there are funds allocated. Mayor Enoch thanked the Public Works Department for their hard work, especially during the extreme weather. Mr. Brown reported that Public Works Director,

Arthur Simmons, was monitoring the storm and was in town at 3 o'clock in the morning to ensure the pump stations were monitored and operating properly with the extra water from the rainfall. He stated the department has been keeping him updated throughout the day and still addressing the needs of residents. Councilmember McBroom inquired if there was an update on the compound meter that was needed. Mr. Brown stated that there were delays, but one was purchased and was set to be delivered on the 16<sup>th</sup>. He reported difficulty in finding a meter, due to them being on back order and in limited supply.

**Parks & Recreation Report:** Mr. Brown inquired if there were any questions or concerns about the submitted Parks & Recreation Report. Mr. Brown stated a breakdown was included from Juneteenth, detailing expenditures and noting a deposit of \$1636, made up of vendor application fees and cash from concessions. Mayor Enoch inquired if there were more details on the contractual expenditures, and the comparison from the 2023 Juneteenth celebration. Mr. Brown stated a more detailed breakdown could be provided, to show the revenue from the vendor application fees and money collected from the concession stand. Mayor Enoch stated that information would allow the Council to determine if adjustments need to be made for the celebration next year. There was mutual agreement from the Council for more detailed information.

**Town Administrator Updates:** Mr. Brown reported the engineers, WithersRavenel, were currently drafting three proposals for converting the existing horseshoe pits into a pickle ball court, which will be provided to the Council by the next meeting. He stated there will be options provided, including changing the whole court, half the court and half the court with added amenities. Mr. Brown reported two applications had been submitted for membership to the Beautification Committee, from Champagne Jones and Doretha Winstead. He stated the committee is currently vacant, with Mayor Pro-Tem Jones available as a liaison. Councilmember Trollinger made a motion to accept the applications and appoint Champagne Jones and Doretha Winstead to the Beautification Committee. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Mr. Brown reported the Parks & Recreation department had a new employee, Luster Jeffries Jr. Mr. Brown reported a pilot administrative intern position was underway, with Makenzie Winstead working Tuesday-Thursday, 10 AM – 3 PM for three weeks. He stated interest in solidifying an internship program, regularly accepting high school students interested in an introduction to local government. He

inquired if the Council had any recommendations, or guidelines they would like to include for the program going forward. Mr. Brown stated a formal proposal will be presented, so the internship could be posted on a schedule.

Mr. Brown reported the procedure for inclement weather included the Public Works Department ensuring the trucks, fleet and generators were fueled in case of an emergency. He reported if an incident occurred, notification would be sent to the Council and proper notification would be sent to the appropriate state agency. Mr. Brown stated the weather was monitored throughout the day, and the Town Hall remained open. Councilmember McBroom inquired about the location of the gathering place for weather emergencies. Mr. Brown reported that for mild events, town staff and those in proximity would shelter in the Council Chamber in the Town Hall. He reported for more extreme events, residents will shelter at the closest evacuation spot, Grace Academy.

Mr. Brown reported the passing of Jesse Mae Graves, the first female councilmember, and presented a resolution of respect. Mayor Pro-Tem Jones made a motion to accept the resolution of respect for Jesse Mae Graves. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mr. Brown reported the passing of James Larry McCollum, who served as Mayor from 2012-2015, and presented a resolution of respect. Councilmember S. Enoch made a motion to accept the resolution of respect for James Larry McCollum. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

**Town Attorney Updates:** Attorney Eugene Russell had no update at this time.

**Town Council Comments:**

Councilmember S. Enoch thanked everyone for coming out on a stormy night.

Councilmember McBroom thanked everyone for coming out and continuing to work together with the Council towards the common goal. He thanked the staff for outstanding efforts.

Mayor Pro-Tem thanked the staff and welcomed intern Makenzie Winstead, stating she would do an excellent job. She stated all residents in the Town of Green Level have a voice.

Councilmember Trollinger reminded everyone to keep the bereaved families in their prayers and lift them up during the tough time. He stated that as the Town grows, he believes there should be growth in

law enforcement presence. Councilmember Trollinger stated that while Sgt. Nash does an outstanding job, things can fall through the cracks while he is off duty and suggested another officer be designated to the Town for these times. Councilmember Trollinger reported large debris jammed in a culvert pipe, possibly preventing proper drainage.

Mayor Enoch thanked everyone for coming out, especially during the inclement weather. She reported seeing more cars for sale on properties, and expressed concern for ordinance violations as residential properties are not zoned for business use. Town Attorney, Eugene Russell, stated he would research how other towns and cities are addressing similar situations.

Mayor Pro-Tem Jones made a motion to go into closed session in accordance with NC General Statute Article 33C. 143-318.11 (a3) to consult with the attorney. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

### **CLOSED SESSION**

Councilmember Trollinger made a motion to go back into open session. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

### *Regular Session Resumed*

Councilmember Trollinger made a motion to adjourn the regular Town Council meeting until September 12, 2024, at 6:00 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Mayor Enoch adjourned the Green Level Town Council meeting until September 12, 2024.**

Respectfully submitted,

Taylor Prince, *Town Clerk*