
Meeting Minutes

Green Level Regular Town Council Meeting

Meeting Date: October 10, 2024
*Green Level Municipal Building
2510 Green Level Church Road*

Governing Body Members Present: Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger, Councilmember Stephanie Enoch.

Green Level Officials Present: Town Administrator Barrett Brown, Town Attorney Eugene Russell.

Mayor Enoch called the regular Town Council meeting to order at 7:00 PM

Roll Call: Utility Billing Specialist, Gael Baskerville, conducted a roll call of the Town Council. All council members were present.

Invocation: Councilmember S. Enoch

Approval of Agenda: Mayor Enoch inquired if there were any amendments for the submitted October 10, 2024, regular meeting agenda. Mayor Pro-Tem Jones made a motion to approve the submitted agenda for the October 10, 2024, regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Approval of Minutes: Mayor Enoch inquired if there were any amendments for the submitted September 12, 2024, regular meeting minutes and all councilmembers stated “No”. Councilmember Trollinger made a motion to approve the September 12, 2024, regular meeting minutes as drafted. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Public Comments: There was one public comment. Sandra McCollum inquired about the progress of the projects set by the grant money awarded to the Parks & Recreation department. Mrs. McCollum expressed concern for several junk cars seen throughout the community and stacks of tires on the property of two unknown businesses.

Code Enforcement Report: Code Enforcement Officer, Jaimee Cousin, stated a report was provided to the Council and inquired if there were any questions. Councilmember S. Enoch inquired how long a vehicle can sit before it is investigated or towed. Ms. Cousin stated if the vehicle is not dismantled and has active tags, there is no restriction on how long it can be parked. Councilmember McBroom commended Ms. Cousin for getting the information on field mowing out, stating there are several areas that already look better. Councilmember Trollinger expressed concern for seeing food trucks set up string lights while operating, which can cause distractions for drivers. He stated this was against the ordinance and a danger to drivers. Ms. Cousin stated she had not seen these lights while on duty but could investigate any future violation if reported.

Public Works Report: Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons reported the department had begun clearing storm drains, starting with a few in Bedford Hills that needed the most attention. Councilmember McBroom commended the department for their diligence with water testing. Mayor Enoch thanked the department for their work, noting the new pumps removed the need for pumping and hauling during the last heavy rain event. Councilmember Trollinger inquired what actions could be taken to remove the smell that occurs, as the Town is buying chemicals. Mr. Simmons stated vents could be placed in areas, such as the woods, to help keep the smell from bothering residents. Councilmember McBroom inquired if cutoffs could be postponed until 4:30 PM on cutoff day, to allow residents who work later in the day to pay their bill. Mr. Simmons reported that the 4:00 PM deadline is to ensure that the department leaves on time, as it takes about half an hour to complete a cut off. He stated that service is disconnected the day after the past due balance is due, giving residents an extra day to make their payments. Councilmember McBroom stated he believed the deadline should be extended and he would bring it up for further discussion during Town Council comment.

Parks & Recreation Report: Parks and Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch reported the first quarterly performance report was due for the grant funds received by the Parks Department. He stated that as no money had been spent, there was not much to report on. Mr. Enoch reported the conceptual images approved previously by the Council had been sent to WithersRavenel for engineer designs. Councilmember Trollinger inquired what steps are being taken to ensure adequate security in the park during sports games and town events. Mr. Enoch reported that many conversations have occurred around this topic, as previously only one Sheriff's deputy had been present for events and games. He reported that after speaking to the Alamance County Sheriff's Department, it would cost upwards of \$60 an hour

to hire an off-duty officer. Mr. Enoch reported that after the first home game, town staff presence was increased to serve as a deterrent for unruly behavior. Mr. Enoch stated that with gun violence, and the recent tragic loss of Mason Jenkins, the department will continue to discuss and be open to solutions to ensure everyone is safe while in the park.

Town Administrator Updates: Town Administrator, Barrett Brown, thanked Utility Billing Specialist, Gael Baskerville, for filling in for the Town Clerk while she is out of town. Mr. Brown reported that the Town's website was transitioning from a .com domain to "www.greenlevelnc.gov". He reported the website was currently down due to this transition but was in the process of being fixed. Mr. Brown reported the Council received copies of a proposal for a utility billing payment arrangement policy. He stated there was previously no policy about payment arrangements, and residents would call and work out arrangements on a case-by-case basis. Mr. Brown reported the proposed policy before them will codify a process for the utility billing department to follow. He stated the staff recommend the third section of the proposal be removed. Mr. Brown stated that if a resident has an issue with their bill, and disagrees with the policy, they can appeal to the Council. Councilmember McBroom stated he disagreed with the proposed policy, as it could be a hardship for the Town and the residents. Mr. Brown stated that when a disconnection occurs, the bill is already over 90 days past due. He reported that all bills are 30 days behind, and a bill is cut off after 90 days past due to prevent the balance from growing too high. Councilmember Trollinger thanked Mr. Brown for the context. Councilmember Trollinger made a motion to accept the proposed utility billing policy, striking section three. Mayor Enoch seconded the motion.

The motion did not pass (2-3).

Mr. Brown presented an ordinance prohibiting grass clippings and leaves being blown or swept into the street, gutters or into a storm drain. He stated that intentional violation of this proposed ordinance would result in a \$150 fine per day. Councilmember Trollinger made a motion to accept the ordinance as proposed. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Mr. Brown reported that the FY 2023-2024 audit was currently on schedule and should be submitted by the October 31st deadline. Mr. Brown stated that as this was the first audit within the last few years to be on time, a representative from the State Treasurer's office was scheduled to come meet with town

officials. He stated that Mayor Enoch would be present in her capacity as Finance Officer, and Mayor Pro-Tem Jones would also be present. He stated he would report on the meeting at the next Town Council meeting. Mr. Brown reported an application for the Beautification Committee had been submitted for Leslie Bullock. Mayor Pro-Tem Jones made a motion to approve the application and appoint Leslie Bullock to the Beautification Committee. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Councilmember Trollinger made a motion to table the building permit proposal until edits requested by the attorney could be made. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Town Attorney Updates: Attorney Eugene Russell had no update at this time.

Town Council Comments:

Councilmember Trollinger thanked everyone for coming out and expressed thanks for the trust residents put into the Council. He stated residents should feel free and confident to bring any concern to the attention of the Council or law enforcement. Councilmember Trollinger recognized Donna Vanhook, who is running for NC State Senate District 25.

Mayor Pro-Tem Jones thanked everyone for attending the meeting and stated that all residents of Green Level have a voice.

Councilmember McBroom thanked everyone for attending the meeting and thanked the staff for their efforts.

Councilmember S. Enoch thanked everyone for attending the meeting and working together. She thanked Donna Vanhook, recognizing her run for District 25, for her willingness to step up and take action.

Mayor Enoch thanked everyone for coming.

Councilmember Trollinger made a motion to go into closed session in accordance with NC GS Article 33C. 143-318.11 (a6) to discuss personnel. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0)

Closed Session

Councilmember S. Enoch made a motion to end the closed session and resume the open session. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Open Session Resumes

Councilmember Trollinger made a motion to adopt the following policies: a food truck vendor fee during Town events and sports programming, operating the concession stand during all Town events and sports programming, using different colored arm bands for paid and unpaid visitors during Town events and sports programming and requiring a deposit for all facility rentals. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Councilmember McBroom made a motion to adjourn the meeting until the November 14, 2024, regular meeting. Councilmember Trollinger seconded the motion.

The motion passed unanimously (5-0).

Mayor Enoch adjourned the Town Council until November 14, 2024, at 7:00 PM.

Respectfully submitted,

Taylor Prince

Town Clerk