

Town Council Regular Meeting

Green Level Municipal Building

January 9, 2025

MINUTES

Governing Body Members Present: Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger, Councilmember Stephanie Enoch.

Green Level Officials Present: Town Administrator Barrett Brown, Town Clerk Taylor Prince & Town Attorney Eugene Russell.

Mayor Enoch called the regular Town Council meeting to order at 7:00 PM

Roll Call: Town Clerk, Taylor Prince, conducted a roll call of the Town Council. All council members were present.

Invocation: Mayor Pro-Tem Patricia Jones

Approval of Agenda: Mayor Enoch inquired if there were any amendments for the submitted January 9, 2025, regular meeting agenda. Councilmember Trollinger made a motion to approve the submitted agenda for the January 9, 2025, regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Approval of Minutes: Mayor Enoch inquired if there were any amendments for the submitted December 12, 2024, regular meeting minutes and all councilmembers stated “No”. Councilmember S. Enoch made a motion to approve the December 12, 2024, regular meeting minutes as drafted. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Public Comments: There were two public comments. Seanessee West and Clezelle Poteat both expressed gratitude to Brandon Enoch and the Parks & Recreation Department for the youth sports programming and

events. They expressed many positive experiences in the Municipal Park and stated they are excited to be part of more events in the future.

Code Enforcement Report: Code Enforcement Officer, Jaimee Cousin, stated a report was provided to the Council and inquired if there were any questions. Ms. Cousin stated a tiny home had been reported on a property, to which she had inspected and inquired with the Utility Billing Department to determine if water service had increased at the property. She reported the investigation had concluded there were no water or sewer connections with the structure, and no one was living in it. Mayor Enoch inquired when the structure was erected. Ms. Cousin stated that it was constructed by a previous owner, and the current owners had done some renovations but did not connect utilities or moved anyone in. Dexter Leath, Public Works Superintendent, confirmed the structure was built 4-5 years ago and has no utilities connected.

Public Works Report: Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons stated an inclement weather plan was distributed earlier in the week. He reported that as Highway 49 is a state-maintained road, the department cannot treat the road for the weather, but conditions would be reported to the Department of Transportation. Mr. Simmons reported the majority of the town staff had participated in a CPR First Aid certification course. He stated the department is hoping to continue to attending courses and earn certifications to expand their knowledge and professionalism. Mr. Simmons reported a brochure was included in the packet, providing information to residents who may report a sewage odor in their homes. He stated that the department investigates every reported incident, to ensure there is not a blockage in the system, but often the issue is something that needs to be addressed by the resident with a licensed plumber. Councilmember Trollinger inquired about the status of the pump that was approved for repair at the previous meeting. Mr. Simmons reported the pump should be ready for pickup by the end of the next week.

Parks & Recreation Report: Parks & Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch thanked the Council and those in the audience for their appreciation. Mr. Enoch reported he attended a meeting with a representative from WithersRavenel, to move forward with the RFQ for the Capital Improvement Project. He stated they spoke at length and walked through the park, reviewing the project and Scope of Work approved by the Council. Mr. Enoch stated he had a follow-up meeting with WithersRavenel on January 10, 2025, at 2:00 PM. He reported that once an RFQ is drafted and posted, the bidding process can begin, and the project can move forward.

Town Administrator Updates: Town Administrator, Barrett Brown, reported that the Alamance Chamber was hosting the Access our Community- State & Local Government Day on January 16, 2025, from 8:00 am – 5:00 pm. He stated that along with Senator Amy Galey, Alamance County Commissioners and officials from neighboring cities and towns, Mayor Enoch and himself were invited to participate in panels during the event. Mr. Brown reported the Alamance Chamber has an ambassador program, in which ambassadors are responsible for engaging, encouraging and expanding relationships on behalf of the chamber. He stated that Councilmember S. Enoch applied for a position which would require ratification. Councilmember S. Enoch stated she applied for the position as it could be a good opportunity for the Town to connect with investors and promote growth. Mr. Brown reported a vacant seat on the Planning Board, as Mr. Melvin Tunstall had resigned as of January 1, 2025. He stated that applications are available at the Town Hall and on the Town’s website and anyone interested can submit their application to the Town Clerk. Mr. Brown reported there is a new employee within the Parks & Recreation Department, Mr. Andrew Wright. Mr. Brown stated that Mr. Wright will be working part-time as Recreation Supervisor, coordinating with coaches and parents during athletic events. Mr. Brown reported a drafted Code of Ethics was presented to the Council. He inquired if there were any corrections or additions. Mayor Enoch stated that the policy needed to be corrected from “councilmen” to “councilmembers”. Councilmember Trollinger made a motion to amend the Code of Ethics, from “councilmen” to “councilmembers” and approve the policy, to be signed by each councilmember. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Town Attorney Updates: Attorney Eugene Russell had no update at this time.

Town Council Comments:

Councilmember S. Enoch thanked everyone for coming out. She stated she will still work with the Alamance Chamber and look for funding opportunities for the Town of Green Level.

Councilmember McBroom thanked everyone for coming out and being a part of the process. He thanked the staff and the Council for their hard work.

Mayor Pro-Tem Jones thanked the staff and thanked everyone for coming out. She stated that all residents of the Town of Green Level have a voice.

Councilmember Trollinger thanked the Council for working together. He stated he was proud to serve alongside the other council members. Councilmember Trollinger thanked all first responders for their work, especially during extreme weather events. He thanked the staff and wished all residents stay safe during the upcoming inclement weather.

Mayor Enoch requested the Town Clerk check with the accountant to make sure the appropriate reporting deadlines were met. Ms. Prince stated the reports were completed, and she would confirm with Mr. Boney's office that they would be submitted on time. Mayor Enoch stated she would like the Council to review the residential and commercial property ordinances, as it appeared many residential properties were being cleared for commercial use. She stated that as the area is primarily residential, higher traffic and noise may not be beneficial to the residents.

Councilmember Trollinger made a motion to adjourn the meeting until the February 13, 2025, regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mayor Enoch adjourned the Town Council until February 13, 2025, at 7:00 PM.

Respectfully submitted,

Taylor Prince

Town Clerk

Town of Green Level