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# Meeting Minutes

*Green Level Regular Town Council Meeting*

Meeting Date: February 13, 2025  
*Green Level Municipal Building  
2510 Green Level Church Road*

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**Governing Body Members Present:** Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Stephanie Enoch.

**Green Level Officials Present:** Town Administrator Barrett Brown, Town Clerk Taylor Prince & Town Attorney Eugene Russell.

**Mayor Enoch called the regular Town Council meeting to order at 7:00 PM**

**Roll Call:** Town Clerk, Taylor Prince, conducted a roll call of the Town Council. Councilmember Trollinger was not present and was excused through mutual consent.

**Invocation:** Councilmember S. Enoch

**Approval of Agenda:** Mayor Enoch inquired if there were any amendments for the submitted February 13, 2025, regular meeting agenda. Town Administrator, Barrett Brown requested the Alamance Community College MOU agenda item be amended to VII. Mayor Pro-Tem Jones made a motion to approve the amended agenda for the February 9, 2025, regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (4-0).

**Approval of Minutes:** Mayor Enoch inquired if there were any amendments for the submitted January 09, 2025, regular meeting minutes and all councilmembers stated “No”. Councilmember McBroom made a motion to approve the January 09, 2025, regular meeting minutes as drafted. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (4-0).

**Public Comments:** There were two public comments. Faye Pinnix, in recognition of Black History Month, highlighted the contributions of several Green Level residents to history. She noted that the

Town of Green Level, founded in 1990, was the first predominantly Black municipality in Alamance County. Ms. Pinnix mentioned several influential residents, including Daisy Leath, who established a soup kitchen; Thomas Enoch, the first Black quarterback at East Carolina University; Dr. Charles Drew, a renowned scientist; and two of the first Black Marines, all of whom were from Green Level. Ms. Pinnix requested the Council allow one minute at the end of staff reports for public comments. Larry Baken stated there was an issue with his water and sewer connection, he believed to be caused by the contractors that installed fiber optic lines. He stated that a plumber recommended they not use the water in the residence, which had caused major inconvenience. Mr. Baken requested help repairing the damage so he could resume using water in the home.

**Memorandum of Understanding:** Mr. Brown reported that a memorandum of understanding was provided to the Council, regarding the water connection to the ACC Public Safety Training Center. He stated the document had been reviewed by legal counsel for both the Town and ACC and the terms are recommended for approval to the Council. Attorney Eugene Russell stated he had reviewed the document, and he would answer any questions. Councilmember McBroom made a motion to approve the MOU with ACC to assist with furnishing water and sewer services and to authorize Mayor Enoch to approve the final draft as advised by the attorney. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (4-0)

**Code Enforcement Report:** Mr. Brown stated that Code Enforcement Officer, Jaimee Cousin, was not present, but provided a report to the Council and inquired if there were any questions. Councilmember McBroom requested more detailed information and stated the last few reports have the same case IDs with no clear update on the progress. Mr. Brown stated that an address may have several offenses and subsequent notices, but they are all listed under the same case ID. He stated that he would discuss a change with Code Enforcement.

**Parks & Recreation Report:** Mr. Brown stated that Parks & Recreation Director, Brandon Enoch, was not present but provided a report to the Council and inquired if there were any questions. Mr. Brown reported BINGO night is scheduled the first Monday of every month from 7:00 – 8:30 PM. He stated that Open Mic Night is set to begin, the last Saturday of every month from 5:00 – 9:00 PM. Councilmember McBroom inquired the status of the basketball season, and how the teams played. Mr. Brown reported that the championships were upcoming, with several of the teams having an undefeated season.

**Public Works Report:** Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons addressed the concerns brought forth by Mr. Baken during the public comment period. He stated that the Public Works department could look into the situation, or call contractors to look, but did not want to begin, or assume any cost of repairs, without approval from the Council. Mr. Simmons stated that he and Mr. Brown had met with Mr. Baken to discuss the issue, and possible resolutions. Mr. Simmons stated the Public Works department is responsible for the water lines to the meter, but the department does not go onto private property to handle any issues from the meter to the residence. Mr. Simmons stated that the contractors that installed the fiber optic lines may have caused damage, it was unclear, and that Lumos had been responsive while the work was being done. Councilmember S. Enoch stated that her mailbox was knocked down while the crew was digging, and she contacted Lumos, who came and repaired the damage. Councilmember McBroom stated it appeared that it was not the resident's fault, nor the Town's fault. Mr. Simmons stated he would provide Mr. Baken with the number for the customer service line at Lumos. Mr. Simmons reported that the department was proactive with the heavy rain, and there were no incidents at the pump stations.

**Town Administrator Updates:** Town Administrator, Barrett Brown, reported that Mr. Melvin Tunstall, after 27 years of service, had resigned from the Planning Board. He stated that two applications had been submitted to the Council, from Sandra McCollum and Garnetta Pickett. Councilmember McBroom made a motion to appoint Sandra McCollum to the Planning Board and appoint Garnetta Pickett as an alternative. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (4-0).

Mr. Brown reported the next Planning Board meeting would be held Thursday, March 13, 2025, at 5:30 PM. He stated that Haywood Cloud would be present to discuss the Land Use Plan with all the Planning Board members. Mr. Brown reported a memo from Mr. Russell was provided to the Council in response to concerns previously raised about residential commercial businesses. Mr. Russell stated the memo included language currently in the Town Code of Ordinance regarding these properties, along with examples from other local governments in NC. Mr. Russell stated the Council may want to consider having more detailed language and regulations on the matter. Mr. Brown stated the Code of Ethics that was adopted by the Council on January 09, 2025, was included in the packet. The Council agreed through mutual consent to table the matter until March 13, 2025. Mr. Brown reported the Beautification

Committee will begin hosting “Yard of the Month”, to inspire residents to maintain their yards. He stated this program would be featured in the March 2025 newsletter.

**Town Attorney Updates:** Attorney Eugene Russell had no update at this time.

**Town Council Comments:**

Councilmember S. Enoch thanked everyone for coming and encouraged residents to continue attending the Town Council meetings. She thanked the town staff for their work.

Councilmember McBroom had no comment.

Mayor Pro-Tem Jones inquired how many town employees work from home. Mr. Brown stated that there are no employees that strictly work from home, but some office staff can work from home periodically, with prior approval. Mayor Pro-Tem Jones expressed concern for confidential information, such as information collected from residents for water and sewer services, being vulnerable if town laptops are being used outside of the Town Hall. Mayor Pro-Tem Jones reminded all residents of Green Level they always have a voice.

Mayor Enoch stated that she attended a recent basketball game, and the Trojans, players and coaches, were outstanding. She encouraged everyone to attend an upcoming game to show support. Mayor Enoch thanked everyone for coming out.

Mayor Pro-Tem Jones made a motion to adjourn the meeting until the March 13, 2025, regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (4-0).

**Mayor Enoch adjourned the Town Council until March 13, 2025, at 7:00 PM.**

Respectfully submitted,

Taylor Prince

*Town Clerk*

*Town of Green Level*