
Meeting Minutes

Regular Town Council Meeting

Meeting Date: June 12, 2025
*Green Level Municipal Building
2510 Green Level Church Road*

Governing Body Members Present: Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger & Councilmember Stephanie Enoch.

Green Level Officials Present: Interim Town Administrator Sandra McCollum, Town Clerk Taylor Prince & Town Attorney Eugene Russell.

Mayor Enoch called the regular Town Council meeting to order at 7:00 PM

Roll Call: Town Clerk, Taylor Prince, conducted a roll call of the Town Council, all members were present.

Invocation: Mayor Pro Tem Jones

Approval of Agenda: Mayor Enoch inquired if there were any amendments for the submitted June 12, 2025, regular meeting agenda. Councilmember Trollinger made a motion to approve the agenda for June 12, 2025, regular meeting. Mayor Pro-Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Approval of Minutes: Mayor Enoch inquired if there were any amendments for the submitted May 8, 2025, regular meeting minutes and all councilmembers stated “No”. Councilmember S. Enoch made a motion to approve the May 8, 2025, regular meeting minutes as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Public Comments: There were five public comments. Ida Kleiner expressed concerns for gang activity and for the safety of residents. She stated that the sewer infrastructure should be the priority of the Town. Matt Ragland spoke against a subdivision proposal that was brought before the Planning Board. Tracy Lewis spoke against the subdivision proposal, as a neighbor to the

property. Darlene Moore expressed concerns about the subdivision proposal, as a neighbor to the property. Clara Moore spoke against the subdivision proposal and the possibility of increased traffic for the area.

FY 25/26 Budget Public Hearing: Mayor Enoch called to order the Public Hearing for the FY 25/26 Proposed Budget. There were no public comments. Town Accountant, Will Boney, presented the final budget ordinance for FY 2025/2026 and inquired if there were any questions. Councilmember Trollinger inquired if the estimated 3% merit raise figures, which were calculated for each employee, is shifted back into the budget for those who do not receive it. Mayor Enoch stated that as employee raises are performance base, not every employee is guaranteed an increase. Mr. Boney stated that the calculations were just informational, to show projections. Councilmember Trollinger made a motion to adjourn the Public Hearing for the FY 2025/2026 Budget. Mayor Pro Tem seconded the motion.

The motion passed unanimously (5-0).

Mayor Pro Tem made a motion to approve the FY 2025/2026 budget ordinance. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Link Transit Proposal: John Andoh, Transit Manager for Link Transit, presented the Council with the results of the survey distributed to residents for the proposed Link bus stop in the Town. Mr. Andoh requested the Council enter an interlocal agreement, for a one-year probationary period, for bus services within the Town. Councilmember Trollinger inquired what the projected price would be for the services after the probationary period. Mr. Andoh stated that Link Transit had established a new relationship with UDRIVE, which would keep the cost to municipalities down. He stated they would also provide monthly reports to show usage

ACTA Budget Request: Peter Murphy, Executive Director of ACTA, presented the Council with a request for a \$500 annual contribution, and annual residential usage. Mr. Murphy provided a summary of services ACTA provides and presented the Town Clerk with informational brochures for residents. Mayor Pro Tem Jones made a motion to approve the interlocal agreement with

Link Transit, for a one-year probationary period, after review from the attorney. Councilmember McBroom seconded the motion.

The motion passed (3-2). Council members Trollinger & S. Enoch voted against.

Councilmember Trollinger made a motion to approve the \$500 contribution to ACTA, for services provided to residents. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Planning & Zoning Consultation Mid-Year Report: Haywood Cloud was present, to provide the Council with his mid-year Planning & Zoning Consultation Report. He inquired if the Council had any questions. Mr. Cloud provided information on a subdivision request that was received by the Planning Board and stated he would be available to answer questions during the report from the Planning Board. Mayor Enoch requested more information on the Johnson Road Subdivision proposal. Mr. Cloud reported that a subdivision request was received, which met the state statute requirements. Mr. Cloud stated that the request can be denied, but the property owner could proceed with the plans if the requirements are met for the RA zone. Councilmember S. Enoch inquired how the Planning & Zoning report may overlap duties with the Code Enforcement report. Mr. Cloud stated that he works closely with Ms. Cousin, as the Code Enforcement Officer sets her eyes on a situation and issues a violation. He stated that he consults with Ms. Cousin and other town staff to ensure the Planning & Zoning regulations are followed.

Code Enforcement Report: Code Enforcement Officer, Jaimee Cousin, was not present but provided a report to the Council.

Public Works Report: Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons stated he would be requesting approval for a few requests outlined within his report. Mr. Simmons reported ongoing issues with the Loetta Pump Station and provided a few solutions. He recommended the Council approve option two, decommissioning the station and installing an individual grinder pump system to service the existing home. Councilmember McBroom made a motion to accept the recommendation, installing an individual grinder pump system and decommissioning Loetta Pump Station. Councilmember Trollinger seconded the motion.

The motion passed unanimously (5-0).

Mr. Simmons reported issues with the Sam Gywnn Pump Station, and requested the Council review the provided information for a future request. Mr. Simmons reported that the material bins had been completed and requested the final payment of \$9,500 be approved and submitted to the contractors. Councilmember Trollinger made a motion to approve the final payment for the material bins. Mayor Enoch seconded the motion.

The motion passed (3-2). Mayor Pro Tem Jones and Councilmember McBroom voted against.

Mr. Simmons stated that one of the Public Works trucks, a 2004 Ford F350 Super Duty, had been needing an increase in maintenance and repairs. Mr. Simmons recommended that the vehicle be decommissioned and declared as surplus. Councilmember McBroom made a motion to decommission the 2004 Ford F350 Super Duty, VIN 1FTWW33584ED00028, and declare it as surplus. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mr. Simmons recommended the Council increase the maximum civil penalty for tampering violations to “up to \$500”. He stated the fine is currently only \$50, under Chapter 50.99 in the Town’s Code of Ordinances. Mr. Simmons stated that increasing the fine could strengthen enforcement measures against tampering with the municipal water infrastructure. Councilmember Trollinger made a motion to increase the tampering fee to \$500. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Parks & Recreation Report: Parks & Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch reported that the capital improvement project was well underway. He stated that as the project was moving forward, a few contracts had come in under budget. Mr. Enoch requested the Council provide him with some guidance on what additional projects could be added with the surplus funds, approximately \$65,000. Mr. Enoch provided a few examples of projects he could collect quotes for: lights and fencing along the football field sidelines, pickleball renovations to the current

horseshoe pit, a new electrical marquee and football scoreboard, or new storage sheds. Councilmember McBroom made a motion to table this discussion until more information could be collected on the estimated costs of the projects mentioned. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Town Clerk Updates: Town Clerk, Taylor Prince, updated the Council with a few tasks and projects completed. Mrs. Prince presented the Council with a Grant Project Ordinance for grant SRP-D-ARP-0343. Councilmember Trollinger made a motion to approve the Grant Project Ordinance for SRP-D-ARP-0343. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mrs. Prince reported a petition for annexation had been filed with her office, and after consultation with Mr. Russell, she had prepared a Resolution Directing the Clerk to Investigate. She stated that the petition was heard before the Planning Board the previous week, and this resolution was the next step in the process to verify the property boundaries and owners. Councilmember McBroom made a motion to adopt the Resolution Directing the Clerk to Investigate the annexation petition filed April 10, 2025. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Planning & Zoning Board Update: Interim Town Administrator & Planning & Zoning Board Chair, Sandra McCollum, provided an update on the most recent meeting, held Tuesday June 3, 2025, at 6:30 PM. Mrs. McCollum stated that a subdivision request was presented to the Planning Board, a public hearing was held. Mrs. McCollum stated the Planning Board recommended that the Council approve the subdivision request. Councilmember Trollinger made a motion to deny the recommendation from the Planning Board and the subdivision request. Councilmember S. Enoch seconded the motion.

The motion passed (3-2). Mayor Enoch & Councilmember McBroom voted against.

Mrs. McCollum reported that the Planning Board drafted an amendment for the Code of Ordinances, to add definitions of “Family Care Home”, “Person with disabilities”. “Dangerous to others”, and “Adult Care Home”, and to add to each mention of family care home within the zoning chapter, the phrase “No family care home may be located within a one-half mile radius of an existing family care home”. She stated the Planning Board is recommending the Council schedule a Public Hearing for this amendment. Councilmember Trollinger made a motion to schedule a Public Hearing July 10, 2025, at 7:00 PM for the proposed Zoning Ordinance Amendment: add definitions of “Family Care Home”, “Person with disabilities”. “Dangerous to others”, and “Adult Care Home”, and to add to each mention of family care home within the zoning chapter, the phrase “No family care home may be located within a one-half mile radius of an existing family care home”. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mrs. McCollum reported that a policy had be drafted, for youth temporary seasonal employees, as the Public Works Department currently had two teen employees for the summer. She stated this policy would be filed.

Town Attorney Updates: Attorney Eugene Russell had no update at this time.

Town Council Comments: Councilmember S. Enoch thanked everyone for coming to the meeting and staying late. She thanked everyone for their input.

Councilmember McBroom had no comment.

Mayor Pro-Tem Jones thanked the team and thanked everyone for coming out. She stated that all residents of the Town of Green Level have a voice.

Councilmember Trollinger thanked everyone for coming out. He stated that with everything going on within the country, residents should be assured that they are safe in the Town of Green Level. Councilmember Trollinger stated that he stands behind Alamance County Sheriff Terry Johnson and his improvements in the community.

Mayor Enoch thanked everyone for coming out. She stated that she has never felt unsafe, and the Town of Green Level has always been her home. Mayor Enoch referenced incidents that had happened in previous years but reiterated that Green Level is safe. She stated that Green Level is strong and proud, a long way from a bad place to be.

Councilmember Trollinger made a motion to go into closed session in accordance with NC General Statute Article 33C. 143-318.11 (a3 & a6) to consult with the attorney and discuss personnel. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Closed Session

Councilmember Trollinger made a motion to adjourn the closed session and resume the open session. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Open Session Resumed

Councilmember McBroom made a motion to approve the contract submitted by Zac Patterson, Spector Services, for inspection services. Mayor Pro Tem Jones seconded the motion.

The motion did not pass (2-3). Mayor Enoch, Councilmember Trollinger & Councilmember S. Enoch voted against.

Mayor Pro Tem Jones made a motion to adjust the Public Works Director, A.J. Simmons, work schedule to 7:30 AM – 4:30 PM. Councilmember McBroom seconded the motion.

The motion passed (4-1). Mayor Enoch voted against.

Councilmember Trollinger made a motion to change the deadline for residents to make a payment, to restore disconnected service, to 4:30 PM. Mayor Pro Tem Jones seconded the motion.

The motion passed (4-1). Mayor Enoch voted against.

Mayor Pro Tem Jones made a motion to transfer supervisory role of the Utility Billing Clerk and Office Assistant positions from the Town Clerk to the Town Administrator. Councilmember McBroom seconded the motion.

The motion did not pass (2-3). Mayor Enoch, Councilmember Trollinger & Councilmember S. Enoch voted against.

Mayor Pro Tem Jones made a motion to adjourn the meeting until the next regular meeting, scheduled July 10, 2025, at 7:00 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mayor Enoch adjourned the Town Council until July 10, 2025, at 7:00 PM.

Respectfully submitted,

Taylor Prince

Town Clerk

Town of Green Level