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# Meeting Minutes

*Regular Town Council Meeting*

Meeting Date: July 10, 2025  
*Green Level Municipal Building  
2510 Green Level Church Road*

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**Governing Body Members Present:** Mayor Remonia Enoch (via telephone), Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger & Councilmember Stephanie Enoch.

**Green Level Officials Present:** Interim Town Administrator Sandra McCollum, Town Clerk Taylor Prince & Town Attorney Eugene Russell.

**Mayor Enoch called the regular Town Council meeting to order at 7:00 PM. Mayor Enoch relinquished the chair to Mayor Pro Tem Jones.**

**Roll Call:** Town Clerk, Taylor Prince, conducted a roll call of the Town Council, all members were present.

**Invocation:** Councilmember Hosea McBroom

**Approval of Agenda:** Councilmember S. Enoch made a motion to approve the agenda for the July 10, 2025, regular meeting as drafted. Councilmember Trollinger seconded the motion.

The motion passed through mutual consent.

**Approval of Minutes:** Councilmember Trollinger made a motion to approve the submitted minutes for the June 12, 2025, regular meeting, the June 23, 2025, special call meeting and the July 7, 2025, special call meeting. Councilmember McBroom seconded the motion.

The motion passed through mutual consent.

**Public Hearing – Zoning Ordinance Amendment:** Mayor Pro Tem Jones called to order the public hearing for the zoning ordinance amendment recommended by the Planning Board, to add definitions of “Family Care Home”, “Person with Disabilities”, “Dangerous to Others”, and “Adult Care Home”, and add to each mention of family care home within the zoning chapter the phrase “No family care home may be located within a one-half mile radius of an existing family

Green Level Town Council – August 14, 2025

care home”. There was one public comment for the amendment. Faye Pinnix inquired why these phrases were being mentioned and expressed concern for the safety of the community. Attorney Russell clarified that the terms and definitions are just to provide clarification within the ordinance. There were no other public comments. Councilmember McBroom made a motion to close the public hearing for the proposed zoning ordinance amendment. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Councilmember Trollinger made a motion to approve the amendment presented by the Planning Board, to add definitions of “Family Care Home”, “Person with Disabilities”, “Dangerous to Others”, and “Adult Care Home”, and add to each mention of family care home within the zoning chapter the phrase “No family care home may be located within a one-half mile radius of an existing family care home”. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Public Comment:** There were three public comments. Faye Pinnix expressed concern for dump trucks and logging trucks that are passing through the Town, and their speed. She expressed concern about the difficulty experienced while trying to get onto Highway 49, due to the high speed of other vehicles. Ida Kleiner agreed with the concerns for speeding vehicles on Highway 49. She expressed concern for safety, noting that during storms several drainage ditches and easements are flooding. Seanessee West requested information on obtaining a memorial plaque within the park, noting a section that was not claimed. Mrs. McCollum requested that he contact the Town Hall, so she could provide that information.

**Code Enforcement Report:** Code Enforcement Officer, Jaimee Cousin, stated a report was provided to the Council and inquired if there were any questions.

**Public Works Report:** Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons provided an update on the rain from Tropical Depression Chantal, which resulted in some flooding. He reported some infrastructure issues at the Otter Creek pump station. Mr. Simmons reported that all flooding at the pump station was reported to the state. Mr. Simmons reported there was not a break in water

service, as the City of Graham was switched to pull from the City of Burlington. He stated the water boil advisory in the City of Mebane would not affect Green Level residents. Mr. Simmons reported that a valve had malfunctioned a few weeks ago, which prevented it from properly opening and closing. He stated that when they were alerted to the issue, the department began manually opening and closing the valve to prevent water from flowing 24 hours a day. He reported this malfunction had resulted in an increase in water usage, and a high-water bill from Graham, but it was scheduled to be repaired at the beginning of the next week.

Mr. Simmons stated that information for the Sam Gwynn pump station was provided at the last council meeting and requested the Council provide direction. He recommended beginning the process of decommissioning the pump station. Mr. Simmons reported that the Florence Road Pump Station would take over the usage. Councilmember Trollinger made a motion to accept the recommendation to begin the process of decommissioning the Sam Gwynn Pump Station. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Parks & Recreation Report:** Parks & Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch reported that youth football was starting up and gave a rundown of the finances from the 2025 Juneteenth Event. Mr. Enoch provided a status update on the Capital Improvement Project, as the playground equipment was completed and open, and the parking lot was underway. He stated that, as a few of the projects had come under budget, there were some discretionary funds. Mr. Enoch provided a few quotes for a fence and a number of storage shed options. He recommended that these projects be approved, as some of the other options discussed would require more funds. Councilmember Trollinger made a motion to accept the recommendation from Mr. Enoch, to approve the quote from Fence Pro and purchase the Lancaster storage shed for \$7,399.00. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

**Town Clerk Report:** Town Clerk, Taylor Prince, provided an update to the Council on some matters that were sent to her office. She stated that Impact Fire had come for the annual fire sprinkler inspection and sent a quote for a repair to the underground FDC piping. The Council, through mutual consent, requested more information on the damage, as well as the circumstances

that led to the discovery. Mrs. Prince presented the Certificate of Sufficiency, confirming the information provided within the Annexation Petition for Parcel No. 160649 & 178784. She requested the Council approve the Resolution Fixing the Public Hearing for 6:30 PM on August 14, 2025. Councilmember Trollinger made a motion to approve the resolution, scheduling the public hearing for the annexation petition for 6:30 PM on Thursday, August 14, 2025. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mrs. Prince reported an agreement to operate animal shelter and pet adoption center was sent from Alamance County and requested the Council approve it. The Council, through mutual consent, requested more information on the annual contributions. Mrs. Prince stated that the water bill from the City of Graham was significantly high, due to the high consumption from the valve malfunction. She requested the Council provide some guidance on how to proceed, as the bill is due on July 18<sup>th</sup>. She stated the average water bill is around \$20,000 a month, with this bill at over \$126,000. Councilmember Trollinger suggested the Town Administrator go before the City of Graham City Council and request an adjustment. Councilmember Trollinger made a motion to permit the Town Clerk to pay the water bill from the City of Graham. Mayor Enoch seconded the motion.

The motion passed unanimously (5-0).

**Town Administrator/Planning & Zoning Report:** Interim Town Administrator and Planning Board Chair, Sandra McCollum, provided an update from the most recent Planning Board meeting. Mrs. McCollum stated that representatives reached out, as the DEQ Division of Water Infrastructure had created a portal for all grant recipients. She stated that a claim creator and claim submitter needed to be appointed for the Town. Councilmember McBroom made a motion to appoint the Mayor and Town Administrator as the claim submitters and the Town Clerk and Public Works Director as claim creators. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mrs. McCollum stated that Swann Road, leading to the Municipal Park, is noticeably narrow for the traffic of visitors. She reported that during a conversation with WithersRavenal, they

mentioned that the road could be widened without needing to bring in engineers. Mrs. McCollum requested the Town Council allow her and the Town Attorney to begin investigating the process of this road expansion. Councilmember Trollinger made a motion to authorize the Town Administrator to investigate moving forward with a plan to widen Swann Road. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Town Attorney Updates:** Attorney Russell had no comments at this time.

**Town Council Comments:** Councilmember S. Enoch thanked everyone for coming out and sharing their opinions.

Councilmember McBroom thanked the staff, and everyone who came out.

Councilmember Trollinger thanked the staff for their work and noted that even with the heavy rain, there was not any emergency at the pump stations. He stated this was a testament to the Public Works department and the job they are doing. Councilmember Trollinger proposed the attorney and town administrator investigate an ordinance proposal requiring that any residential building or structure have running water.

Mayor Pro Tem Jones thanked everyone for coming out and the staff for working together. She stated that all residents of Green Level have a voice.

Mayor Enoch apologized for not being able to attend the meeting in person but thanked the staff for their hard work during the storm and state of emergency. She requested the attorney provide an update for the Council on the options for purchasing the property off Highway 49, at the next meeting.

Councilmember Trollinger made a motion to go into closed session in accordance with NC General Statute Article 33C. 143-318.11 (a3 & a6) to consult with the attorney and discuss personnel. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

***Closed Session***

Councilmember Trollinger made a motion to adjourn the closed session and resume the open session. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

***Open Session Resumed***

Councilmember Trollinger made a motion to recess the meeting until Thursday, July 31, 2025, at 5:30 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Mayor Pro Tem Jones recessed the Town Council until July 31, 2025, at 5:30 PM.**

Respectfully submitted,

Taylor Prince

*Town Clerk*

*Town of Green Level*