
Meeting Minutes

Regular Meeting

Meeting Date: September 11, 2025
*Green Level Municipal Building
2510 Green Level Church Road*

Governing Body Members Present: Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Michael Trollinger & Councilmember Stephanie Enoch.

Green Level Officials Present: Interim Town Administrator Sandra McCollum, Town Clerk Taylor Elizondo & Town Attorney Eugene Russell.

Mayor Enoch called the regular meeting to order at 7:00 PM.

Roll Call: Town Clerk, Taylor Elizondo, conducted a roll call of the Town Council, all members were present.

Invocation: Mayor Pro Tem Patricia Jones

Approval of Agenda: Councilmember S. Enoch made a motion to approve the agenda for the October 9, 2025, regular meeting as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

Approval of Minutes: Councilmember Trollinger made a motion to approve the minutes for the September 11, 2025, regular meeting, as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

Mayor Pro Tem Jones made a motion to approve the minutes for the September 24, 2025, emergency meeting, as drafted. Councilmember S. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Update from ACC: Dr. Ken Ingle, President of Alamance County Community College was present and provided an update to the Council on the progress of the Public Safety Training Center and the future of the project. Dr. Ingle thanked the Town Council and all the town staff that worked with ACC to make the training center come to life. He stated that he would always be available to answer any questions.

Public Comment: There was one public comment. Anthony Wiley expressed concern about a high use water bill.

Statement from Mayor Pro Tem Jones: Mayor Pro Tem Jones made a motion to declare Councilmember Trollinger's seat vacant, due to his stated intention to resign and lack of residency in the Town of Green Level. Councilmember McBroom seconded the motion. Attorney Eugene Russell stated an update on Councilmember Trollinger's status of residency would be appropriate. Councilmember Trollinger stated that it was his intention to resign from the Council at the end of the closed session. Mr. Russell stated that the Council could decide to accept his resignation at the end of the closed session or vote to declare his seat vacant.

The motion did not carry. Mayor Pro Tem Jones & Councilmember McBroom voted in favor. Mayor Enoch & Councilmember S. Enoch voted against. (2-2)

Code Enforcement Report: Interim Town Administrator, Sandra McCollum, stated that Jaimee Cousin was excused from attending the meeting, but a report was provided. There were no questions.

Public Works Report: Public Works Director, Arthur Simmons, stated a report was provided to the Council and inquired if there were any questions. Mr. Simmons stated that per policy, residents may apply for one adjustment to their utility bills annually. He stated that he informed the resident, Anthony Wiley, that any further application for an adjustment after the first must be presented to and approved by the Council. Mr. Simmons reported that additional "No Parking" signs have been installed, along with "No Trespassing" signs at each pump station. Mr. Simmons presented the Council with a policy, to be added to the employee handbook, outlining parameters for training.

Parks & Recreation Report: Parks & Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch reported that youth basketball registration is open until October 17th. He stated the homecoming football game was scheduled for October 18th, held at Eastern Alamance. Mr. Enoch reported plans for upcoming events in the Community Center, a Friendsgiving in November and the annual Christmas event in December. Mr. Enoch stated that unfortunately, due to weather-related football cancellations, the Fall Festival on October 25th was cancelled. Mr. Enoch reported that the 8U and 10U football teams have qualified for nationals, held in Florida in December. Mr. Enoch requested the Council approved \$3,000 be designated to the teams for entry fees for the competition. He stated that the teams would host fundraisers to help families with room and board for the trip. Mayor Pro Tem Jones made a motion to allocate \$3,000 to the 8U and 10U youth football teams, for the nationals' competition in December. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Mr. Enoch thanked the Council on behalf of both football teams.

Town Clerk Updates: Town Clerk, Taylor Elizondo, provided a few updates. Mrs. Elizondo stated that she would be out of the office the following week, October 13 – 17, for the final week of the Clerks Institute at the UNC School of Government. She stated she would be available by phone or email during the week. Mrs. Elizondo stated that a copy of the most recent employee handbook was attached to the agenda packet. She stated that she noticed some contradicting language, and requested the Council review it so edits can be made. She stated the handbook was adopted January 13, 2022.

Town Administrator/Planning & Zoning Report: Interim Town Administrator and Planning Board Chair, Sandra McCollum, provided an update from the most recent Planning Board meeting. Mrs. McCollum stated the Planning Board had three recommendations and requested action on each matter. Mrs. McCollum stated the first, labeled Backwoods Land LLC, is recommended for approval by the Planning Board and stated the applicant, Mr. Dixon, was present if there were any questions. She stated the property is within the Town's ETJ, and the owner is requesting the land be subdivided, with plans for lake front homes. Mayor Pro Tem Jones made a motion to approve the recommended subdivision proposal for Backwoods Land, LLC. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Mrs. McCollum stated the second subdivision proposal, labeled Benkosky Living Trust, is recommended for approval by the Planning Board. Councilmember Trollinger made a motion to approve the recommended subdivision proposal for Benkosky Living Trust. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mrs. McCollum presented a recommendation for a zoning ordinance text amendment, to allow flag lot subdivisions. Town Attorney, Eugene Russell, stated that as the amendment was for a zoning ordinance, a public hearing would be required. Councilmember McBroom made a motion to schedule a public hearing on Thursday, November 13, 2025, at 7:00 PM to discuss the proposed text amendment. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mrs. McCollum stated that a public hearing was held September 11, 2025, for the proposed zoning ordinance amendment, to define and add regulations for Community Centers. She stated the Planning Board recommended option three, prohibiting community centers from operating within the town. Mayor Enoch stated she spoke with Mr. Haywood Cloud to discuss all the options listed in the proposal, and he recommended at least approving a definition and requiring a special use permit. Councilmember McBroom made a motion to accept recommendations 1 & 2, defining a community center, only allowing operation within a commercial business district and requiring a special use permit. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Town Attorney Updates: Attorney Russell had no comments at this time.

Town Council Comments:

Councilmember S. Enoch thanked everyone for coming out. She encouraged all residents to continue attending the meetings to voice their concerns. Councilmember McBroom thanked everyone for coming out. He thanked Mr. Algene Tarpley, the first mayor, for attending and

encouraged residents to call the Town Hall and speak to staff if they have any questions or concerns. Mayor Pro Tem Jones thanked everyone for coming out and thanked the staff for their hard work. She stated that all residents of the Town of Green Level have a voice.

Councilmember Trollinger thanked everyone for coming out. He stated it had been a pleasure to serve the community. Mayor Enoch thanked all the residents for coming out, along with some former council members and planning board members.

Councilmember Trollinger made a motion to go into closed session in accordance with NC G.S. 33C. 143-318.11 (a6 & a3) to discuss personnel and consult with the attorney. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Closed Session

Mayor Pro Tem Jones made a motion to adjourn the closed session and resume the regular meeting. Councilmember S. Enochs seconded the motion.

The motion passed unanimously (5-0).

Open Session Resumed

Councilmember Trollinger provided the Council with a formal resignation. He was excused from the meeting, and through mutual consent, his seat was accepted as vacant. Mayor Pro Tem Jones made a motion to appoint Sandra McCollum to the vacant seat, effective at the November 13th regular meeting. Councilmember McBroom seconded the motion. Councilmember S. Enoch expressed interest in interviewing residents who may be interested in serving on the Council. Councilmember McBroom stated that it was up to the Council to decide who will fill the vacancy. Mayor Pro Tem Jones stated that Mrs. McCollum had experience on the Council. Mr. Russell stated that the appointment was the decision of the Council. He stated that there is not currently an ordinance that specifies a process, although the Council could always adopt one. Mr. Russell stated he had seen several boards deal with vacancies in a variety of ways.

The motion passed (3-1). Mayor Pro Tem Jones, Councilmember McBroom & Councilmember S. Enoch voted in favor. Mayor Enoch voted against.

Town Clerk, Taylor Elizondo, administered Mrs. McCollum's oath of office.

Councilmember McBroom made a motion to appoint Town Clerk, Taylor Elizondo, as Interim Town Administrator, effective October 27, 2025. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (4-0).

Councilmember S. Enoch made a motion to adjourn until the November 13, 2025, meeting. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (4-0).

Mayor Enoch adjourned the Town Council until November 13, 2025, at 7:00 PM.

Respectfully submitted,

Taylor Elizondo

Town Clerk

Town of Green Level