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# Meeting Minutes

*Regular Meeting*

Meeting Date: December 11, 2025  
*Green Level Municipal Building  
2510 Green Level Church Road*

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**Governing Body Members Present:** Mayor Remonia Enoch, Mayor Pro-Tem Patricia Jones, Councilmember Hosea McBroom, Councilmember Stephanie Enoch & Councilmember Sandra McCollum

**Green Level Officials Present:** Town Clerk/Interim Town Administrator Taylor Elizondo & Town Attorney Eugene Russell.

**Mayor Enoch called the regular meeting to order at 7:00 PM.**

**Roll Call:** Town Clerk, Taylor Elizondo, conducted a roll call of the Town Council. All members were present.

**Invocation:** Councilmember Stephanie Enoch

**Approval of Agenda:** Councilmember S. Enoch made a motion to approve the agenda for the December 11, 2025, regular meeting as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

**Approval of Minutes:** Mayor Pro Tem Jones made a motion to approve the November 13, 2025, regular meeting minutes and the November 18, 2025, recessed meeting minutes as drafted. Councilmember McBroom seconded the motion.

The motion passed unanimously. (5-0)

**Public Comment:** There were no residents to speak for public comment.

Tracey Grayzer, President of Impact Alamance, was present and reflected on the 10-year anniversary of the organization and their investments in Alamance County. She stated that Impact Alamance had invested \$165,000 in partnership with the Town of Green Level's Parks &

Recreation Department, creating more inclusive and healthier spaces for families to play. Ms. Grayzer presented the Council with a special painting, which included an illustration of the new playground equipment installed in the Green Level Municipal Park. The Council thanked Ms. Grayzer and everyone with Impact Alamance for their partnership and dedication to the community.

**Planning & Zoning Consultant Report:** Planning & Zoning Consultant, Haywood Cloud Jr., presented an end of year report. Mr. Cloud provided a summary of all cases and matters he was able to work with the town staff on. Mr. Cloud thanked the Council for taking a chance on him, first as Town Administrator in 2009. He expressed his gratitude for the opportunity for development.

**Planning & Zoning Update:** Councilmember McCollum provided an update from the most recent Planning Board meeting. Councilmember McCollum stated that during her time as Interim Town Administrator, she worked with Paul Langfield from NC Rural Water Association, for a water rate study. Mr. Langfield presented the findings from the study at the previous meeting. Councilmember McCollum stated that as the ACC Public Safety Training Center had opened, under the current water rates, the large water consumption would be billed at a regular residential rate. She recommended the Council take action on the new water rate schedule and determine what rate to charge. Paul Langfield was present and reiterated that residents who have low water consumption would see bills similar to, if not lower than, their previous bills. He stated that that new rate schedule would create higher bills for those customers who have high consumption. Mayor Pro Tem Jones made a motion to bill the ACC Public Safety Training Center for water used up until December 15, 2025, under the current water rate. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mayor Pro Tem Jones made a motion to adopt the new water rate schedule, effective for the next billing cycle- usage read on January 15, 2026, and billed January 30, 2026. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Code Enforcement Report:** Mrs. Elizondo stated that Jaimee Cousin was excused from attending the meeting, but a report was provided. There were no questions.

**Parks & Recreation Report:** Parks & Recreation Director, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch provided a work change order for the Woodland Trail project. He stated that an environmental specialist from DEQ visited the park and looked at the project, and additional work needed to be done to prevent excess erosion. Mr. Enoch stated the funds were available in the grant account, and he would provide a recommendation at the next meeting for use of the remaining funds. Councilmember McBroom made a motion to approve the invoice from Frontline Forestry, for the final work on the Woodland Trail. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mr. Enoch stated the department was excited for the Woodland Trail to be complete, and for the partnership with Alamance County Libraries. He stated the story walk feature and a few swing bays will be installed. Mr. Enoch stated that as the winter season started, the deposits from the department had slowed, but rentals were still underway. Mr. Enoch stated the department was able to get the holiday decorations up, and that from the 15<sup>th</sup> through the 26<sup>th</sup>, the Municipal Park will have extended hours for residents to enjoy the second annual Light Up the Level.

**Town Clerk Updates:** Town Clerk, Taylor Elizondo, provided a few updates. Mrs. Elizondo provided an update for the Florence Road Pump Station. She stated the construction company, Yates, purchased the pump in 2021, with a one-year warranty from the delivery date- and due to delays in the project, that warranty had expired. Mrs. Elizondo stated that a one-year workmanship warranty began once the pump was installed, and expired July 2025. She provided a quote for a replacement pump. Councilmember McCollum stated that she believed the Town should not be responsible for the replacement, as the pump was not delivered to the Town until a few years after it was received by Yates Construction. Mrs. Elizondo stated that there had been a number of delays in the project, but the engineers had also mentioned that routine maintenance on the pumps is the responsibility of the Town. Mrs. Elizondo reported that Anthony Johnson, from Public Works, had taken his Collections I & II exam the previous week. Mrs. Elizondo reported a map book from WithersRavenal had been received and was under review by the Public Works Department. She stated it was part of the AIA grant work. Mrs. Elizondo reported

she had reached out to the City of Graham, to renew the interlocal agreement that was signed in 2013 for water services. Mrs. Elizondo presented the Council with Ordinance 2025-1211.1 & 2025-1211.2, to finalize the annexation of the Belview Baptist Church properties that was previously approved. She stated once approved, she would record the ordinances with the Alamance County Register of Deeds office and the Secretary of State. Mayor Pro Tem Jones made a motion to adopt Ordinance 2025-1211.1 & 2025-1211.2. Councilmember S. Enoch

The motion passed unanimously (5-0).

**Town Attorney Updates:** Attorney Russell had no comments at this time.

**Administration of Oaths:** Town Clerk, Taylor Elizondo, administered oath of office to the newly reelected council members, Patricia Jones & Hosea McBroom.

**Council Elections:** Mayor Enoch opened the nominations for Mayor. Mayor Pro Tem Jones nominated Sandra McCollum. Councilmember McBroom seconded the nomination. Mayor Enoch nominated Hosea McBroom. Councilmember S. Enoch seconded the nomination. There were no other nominations for mayor. Mayor Pro Tem Jones and Councilmember McCollum voted in favor for Sandra McCollum. Mayor Enoch, Councilmember McBroom and Councilmember S. Enoch voted in favor for Hosea McBroom.

Hosea McBroom received the majority vote for Mayor (3-2).

Mayor Enoch opened the nominations for the Mayor Pro Tem. Councilmember S. Enoch nominated Sandra McCollum. Mayor Pro Tem Jones seconded the nomination. Councilmember McCollum nominated Patricia Jones. Councilmember McBroom seconded the nomination. Mayor Enoch nominated Stephanie Enoch. There was no second.

Patricia Jones received the majority vote for Mayor Pro Tem (4-1). Mayor Enoch voted against.

Mayor Enoch opened the nominations for Finance Officer. Mayor Pro Tem Jones nominated Sandra McCollum. Councilmember McCollum declined the nomination. Mayor Enoch nominated Hosea McBroom. Councilmember S. Enoch seconded the nomination. There were no other nominations.

Hosea McBroom received the majority vote for Finance Officer (3-2). Mayor Pro Tem Jones and Councilmember McCollum voted against.

Councilmember S. Enoch made a motion to go into closed session in accordance with NC G.S. 33C. 143-318.11 (a6 & a3) to discuss personnel and consult with the attorney. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

### ***Closed Session***

Mayor Pro Tem Jones made a motion to adjourn the closed session and resume the regular meeting. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

### ***Open Session Resumed***

Mayor Pro Tem Jones made a motion to approve the Resolution Authorizing Civil Action for Unlawful Tampering with Town Water Meters and Unauthorized Use of Town Water Service. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Councilmember S. Enoch made a motion to approve the drafted contract and appoint Brandon Enoch as Town Administrator, effective January 5, 2026. Councilmember McBroom seconded the motion.

The motion passed unanimously (5-0).

Councilmember McBroom made a motion to approve the quote for purchase of a new pump for the Florence Road Pump Station. Councilmember S. Enoch seconded the motion.

The motion passed (4-1). Councilmember McCollum voted against.

Councilmember McBroom made a motion to adjourn until the next regular meeting, scheduled January 8, 2026, at 7:00 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Mayor Enoch recessed the meeting until January 8, 2026, at 7:00 PM.**

Respectfully submitted,

Taylor Elizondo

*Town Clerk*

*Town of Green Level*