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# Meeting Minutes

*Regular Meeting*

Meeting Date: January 8, 2026  
*Green Level Municipal Building  
2510 Green Level Church Road*

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**Governing Body Members Present:** Mayor Hosea McBroom, Mayor Pro Tem Patricia Jones, Councilmember Remonia Enoch, Councilmember Stephanie Enoch, Councilmember Sandra McCollum

**Green Level Officials Present:** Town Administrator Brandon Enoch, Town Clerk Taylor Elizondo & Town Attorney Eugene Russell.

**Mayor McBroom called the regular meeting to order at 7:00 PM.**

**Roll Call:** Town Clerk, Taylor Elizondo, conducted a roll call of the Town Council, all members were present.

**Invocation:** Councilmember Remonia Enoch

**Approval of Agenda:** Councilmember R. Enoch made a motion to approve the agenda for the January 08, 2026, regular meeting as drafted. Councilmember S. Enoch seconded the motion.

The motion passed unanimously. (5-0)

**Approval of Minutes:** Councilmember S. Enoch made a motion to approve the minutes for the December 11, 2025, regular meeting as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

**Public Comment:** There was one public comment. Fay Pinnix presented several ideas, including an official town slogan and a community spring cleaning event. She stated some of these ideas could be beneficial for residents.

**Planning & Zoning Update:** Councilmember McCollum provided an update from the most recent Planning Board meeting. Councilmember McCollum stated that Shenekira White had resigned from the Planning Board. She stated the Planning Board recommended appointing the

alternate, Garnetta Pickett, as a permanent member of the board. Councilmember McCollum provided a proposal for a unified development ordinance. Mayor Pro Tem Jones made a motion to appoint Garnetta Pickett as a permanent member of the Planning Board. Councilmember R. Enoch seconded the motion.

The motion passed unanimously (5-0).

Councilmember McCollum stated that April Vaughn was present and had attended the Planning Board meeting. She stated a recommendation was provided, to approve the subdivision proposal for the Vaughn, Vaughn-Boyd & Robinson Heir Properties. Attorney Russell stated that the Council could approve the plat for signature. Councilmember R. Enoch made a motion to approve the Vaughn, Vaughn-Boyd & Robinson Heirs plat, as recommended by the Planning Board. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Parks & Recreation Report:** Town Administrator, Brandon Enoch, stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch presented Martha & Vanteia Carr with Certificates of Appreciation, for their continued commitment as community service volunteers. Mr. Enoch highlighted their efforts at the monthly BINGO nights, and the energy they help create for all those in attendance. Mr. Enoch reported the banquet for the youth football teams would be held January 17<sup>th</sup> at the Pleasant Grove Recreation Center from 5 – 9 PM.

**Town Clerk Updates:** Town Clerk, Taylor Elizondo, provided a few updates. Mrs. Elizondo reported that as the Council approved the quote for a new pump at the Florence Road Pump Station in December 2025, she was then informed that repairs needed to be done before it could be installed. She stated that Tom Poe, from WithersRavenel, had reached out and requested updated quotes for the new pump and necessary repairs. Mrs. Elizondo provided copies of the proposals, from CRU and SKC for the repairs and new pump. She stated that Mr. Poe recommended the proposal from CRU, as the proposal included the pump with a two-year warranty, compatibility confirmations, installation, start up, testing & repairs. Councilmember R. Enoch made a motion to approve the CRU quote for the Florence Road Pump Station repairs, pump & installation. Mayor McBroom seconded the motion.

The motion passed (3-2). Mayor Pro Tem Jones & Councilmember McCollum voted against the motion.

Mrs. Elizondo reported that First National Bank gave notice that they are no longer able to order pennies, due to the end of production. She requested guidance on a policy for the front office, for residents paying utility bills in cash and needing change. Mr. Russell stated he would look into some options. Mrs. Elizondo stated that Town Hall would be closed on Monday, January 19<sup>th</sup> in observance of Martin Luther King Jr. Day.

**Town Administrator Update:** Town Administrator, Brandon Enoch, thanked the Council for the opportunity to serve the residents. Mr. Enoch reported that a meeting with Town Accountant, Will Boney, was scheduled for January 13<sup>th</sup>, for Mayor McBroom and himself. He stated Paul Langfield from NCRWA would be in the morning of the 13<sup>th</sup> to assist the Utility Billing Department in inputting the approved water/sewer rate schedule in the BMS system. Mr. Enoch recommended that Multipurpose Room # 3 in the Community Center be converted into a substation of Alamance County Public Library. He stated that such a partnership would include staffing, books and programming. Mr. Enoch reported a plan to change Derrick Torres from Program Coordinator to Event and Marketing Coordinator, focusing on not only events, but website and social media marketing. Mr. Enoch recommended that Luster Jefferies, Park Attendant, become a full-time employee. He stated that Mr. Jefferies has performed beyond expectation in 2025 and is ready to take on more responsibilities. Mr. Enoch stated he would draft a RFB for landscaping services, to ease some of the responsibilities of the Public Works Department. Councilmember McCollum requested Mr. Enoch ensure the Public Works Department continue their water meter inspections.

**Town Attorney Updates:** Attorney Russell had no comments at this time.

**Town Council Comments:** Councilmember S. Enoch thanked everyone for coming out, and thanked Martha and Vanteia Carr for their volunteer work. She wished everyone a Happy New Year. Councilmember R. Enoch thanked everyone for coming out, and the Carr family for their community service. Mayor Pro Tem Jones thanked the team and thanked Faye Pinnix for her ideas and involvement. She stated that all residents of the Town of Green Level have a voice. Councilmember McCollum thanked the Carr family for their support, and Faye Pinnix for her

comments. Mayor McBroom thanked everyone for coming and thanked the Carr family for their efforts.

Mayor Pro Tem Jones made a motion to go into closed session in accordance with NC G.S. 33C. 143-318.11 (a6 & a3) to discuss personnel and consult with the attorney. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

### ***Closed Session***

Councilmember S. Enoch made a motion to adjourn the closed session and resume the regular meeting. Councilmember R. Enoch seconded the motion.

The motion passed unanimously (5-0).

### ***Open Session Resumed***

Councilmember R. Enoch made a motion to deny former council member Theodore Howard's request for payment from missed 2022 Town Council meetings. There was no second, the motion failed.

Mayor Pro Tem Jones made a motion to approve former council member Theodore Howard's request for payment from missed 2022 Town Council meetings. Councilmember McCollum seconded the motion.

The motion passed (4-1). Councilmember R. Enoch voted against.

Mayor Pro Tem Jones made a motion to renew Mr. Haywood Cloud Jr.'s Planning & Zoning Consultation contract, originally approved in 2023, with termination and severance provisions as recommended by the Town Attorney. Councilmember McCollum seconded the motion.

The motion passed unanimously (5-0).

Councilmember R. Enoch made a motion to amend the Public Works Director position, to Public Works Coordinator, reporting to the Town Administrator and keep the Utility Billing Specialist and Front Office Assistant under the supervision of the Town Clerk. Councilmember S. Enoch seconded the motion.

The motion passed (3-2). Mayor Pro Tem Jones & Councilmember McCollum voted against the motion.

Mayor Pro Tem Jones made a motion to approve the recommendation that Luster Jefferies, Park Attendant, be changed to full time employment, effective 1/12/2026. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Councilmember R. Enoch made a motion to adjourn until the next regular meeting, scheduled February 12, 2026, at 7:00 PM. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

**Mayor McBroom recessed the meeting until February 12, 2026, at 7:00 PM.**

Respectfully submitted,

Taylor Elizondo

*Town Clerk*

*Town of Green Level*