
Meeting Minutes

Regular Meeting

Meeting Date: February 12, 2026
Green Level Municipal Building
2510 Green Level Church Road

Governing Body Members Present: Mayor Hosea McBroom, Mayor Pro Tem Patricia Jones, Councilmember Remonia Enoch, Councilmember Stephanie Enoch, Councilmember Sandra McCollum

Green Level Officials Present: Town Administrator Brandon Enoch, Town Clerk Taylor Elizondo & Town Attorney Eugene Russell.

Mayor McBroom called the meeting to order at 7:00 PM.

Roll Call: Town Clerk, Taylor Elizondo, conducted a roll call of the Town Council. Mrs. Elizondo stated that Councilmember S. Enoch notified her she would be a few minutes late.

Invocation: Mayor Hosea McBroom

Approval of Agenda: Councilmember R. Enoch made a motion to approve the agenda for the February 12, 2026, regular meeting as drafted. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (4-0)

Approval of Minutes: Mayor Pro Tem Jones made a motion to approve the minutes for the January 8, 2026, regular meeting as drafted. Councilmember R. Enoch seconded the motion.

The motion passed unanimously. (4-0)

Public Comment: There were no public comments.

Councilmember S. Enoch arrived at 7:12 PM.

FY 24/25 Audit Report: Tony Brewer, CPA, PC, was present and provided the Council with the FY 2024-2025 audit report. Mr. Brewer thanked the Council for allowing him to complete the audit for another year. He stated that he is available for questions. Mr. Brewer provided a two-

part presentation, including a breakdown of the numbers and performance indicators. Mr. Brewer stated the presentation, and the full audit report was public record and filed with the Town Clerk's office for any public inspection. Mr. Brewer reviewed the financial highlights and explained the analysis within the report. Mr. Brewer reported two performance indicators that would need to be addressed by the Town with the LGC. He stated the "Operating Net Income Excluding Depreciation; Including Debt Service Principal and Interest" and the "Appointed Finance Officer Bond" both flagged as a failing performance indicator. Mr. Brewer reminded the Council that these indicators require a response to the LGC, signed by the majority of the Council, within 60 days of presentation. Mrs. Elizondo stated she would have a response drafted for the March 12th meeting.

ACTA: Peter Murphy, Executive Director of Alamance County Transportation Authority, was present and provided a report on resident usage for the last year. Mr. Murphy stated ACTA has been serving the area since 2002, with about 60,000 trips a year. He reported that new software was rolled out the previous summer, with an app for citizen use. Mr. Murphy stated that, as a resident of Alamance County, he takes great pride in the work that ACTA does for the community.

Code Enforcement Report: Mr. Enoch stated that Jaimee Cousin, Code Enforcement Officer, was unable to attend the meeting, but had provided a report. There were no questions from the Council.

Parks & Recreation Report: Mr. Enoch stated a report was provided to the Council and inquired if there were any questions. Mr. Enoch reported the youth football banquet was held the previous weekend and was a great time for the athletes and their families. Mr. Enoch reported that baseball registration would open soon. There were no questions from the Council.

Town Clerk Report: Mrs. Elizondo provided the Council with a Planning & Zoning Consultation contract proposal, as discussed in the previous meeting. She stated that Mr. Haywood Cloud Jr. & Mr. Eugene Russell had reviewed and submitted the proposal. Councilmember McCollum requested the terms of the contract be discussed further in closed session.

Town Administrator Report: Mr. Enoch provided a report to the Council. He stated that the new water and sewer rate structure had been successfully implemented in the Black Mountain Software system. He stated that Mrs. Baskerville had run a few mock bills, to ensure correct figures. Mr. Enoch reported that a list of delinquent utility accounts was created, with over \$112,047 in unpaid usage. He stated that new meter locks were ordered, to help deter unauthorized water usage. Mr. Enoch reported that several generators at pump stations had been properly moved into place and there were plans to have them connected by an electrician. Mr. Enoch reported the RFB for landscaping bids had been posted and will run until the beginning of March. He stated that all bids will be presented at the March meeting. Mr. Enoch presented two updated job descriptions, for Event Marketing Coordinator & Public Works Coordinator. He stated these jobs were ready to be posted. Mr. Enoch reported a balance of \$8,586.92 for the SCIF grant. He stated an attachment was provided for a utility vehicle to be used by the Parks & Recreation Department. Mr. Enoch requested the Council approve the purchase of the utility vehicle with the grant funds. Councilmember R. Enoch made a motion to approve the purchase request for a utility vehicle for the Parks & Recreation Department, with the remaining grant funds. Councilmember S. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Councilmember R. Enoch inquired about the status of the grant park project. Mr. Enoch stated that he would prioritize speaking with Mr. Wade from Frontline Forestry to get an update. Mr. Enoch reported communication with the BGMPO, and organization responsible for planning and organizing transportation policies and projects within the Burlington-Graham Metro area. He stated that Project 50547 includes realigning Green Level Church Road and James Boswell Road and the committee has requested representatives from the Town serve to provide input. Mr. Murphy stated that TAC requires an elected official to serve as a member and as an alternate. He stated that any representative from the Town could serve on the TCC. Councilmember S. Enoch made a motion to appoint Brandon Enoch as the representative to the TCC. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

Mayor Pro Tem Jones made a motion to appoint Mayor McBroom as the representative on the TAC, with Councilmember S. Enoch as the alternate. Councilmember R. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Mr. Enoch provided a proposal for BMS Pay, to replace the current payment system for utility billing. Mr. Enoch highlighted some of the benefits of the software that were given during the presentation, and recommended the Council approve the proposal. Mr. Enoch stated that BMS Pay could also be utilized as a one call system, providing residents with up-to-date notices and town alerts. Councilmember R. Enoch made a motion to approve and implement the BMS Pay proposal. Councilmember S. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Mr. Enoch provided a status update on the repairs for the Florence Road Pump Station, which started earlier in the week. He stated the new pump had been installed. Mr. Dexter Leath added that the railing system was repaired and the project looked great overall. Mr. Enoch provided an estimate from CRU for backflow valve repair at the Florence Road Pump Station. He requested the invoice be approved. Councilmember McCollum made a motion to approve the backflow valve repair quote from CRU. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

Mr. Enoch provided the Council with a contract proposal from Spector Services. He stated that the contract originally included water feature maintenance for the fountains in the Municipal Park. Mr. Enoch stated that after conversation with Zac Patterson, additional maintenance was added to the contract for the welcome sign by the Food Lion. He stated that the additional work would add more worth for the Town to the contracted price. Councilmember McCollum made a motion to approve the proposed contract with Spector Services for water feature maintenance with the addition of welcome sign maintenance. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously. (5-0)

Town Attorney Updates: Mr. Russell provided an agreement concerning the Alamance Community College Public Safety Training Center. He stated that the Council previously approved a Memorandum of Understanding in February 2025, and the proposed agreement was consistent with it. Mr. Russell stated that when the project was complete, the water and sewer lines would be turned over to the Town for maintenance. Mayor Pro Tem Jones made a motion to approve the ACC agreement. Councilmember R. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Town Council Comments: Councilmember McCollum stated that February, as Black History Month, was an opportunity for black communities to learn about and celebrate their history. She stated the theme of the 100th Black History Month was life commemorations, which invites the community to remember the pioneers that are still here and those who have gone on.

Councilmember McCollum stated she would like everyone to remember those who pioneered a vision for the Town, and those who helped found the Town in 1990.

Mayor Pro Tem Jones thanked Councilmember McCollum for her words. She thanked the staff, and all the residents in attendance. Mayor Pro Tem Jones reminded everyone that as they are residents of the Town of Green Level, they will always have a voice.

Councilmember R. Enoch thanked everyone for coming and encouraged them to continue attending the meetings.

Councilmember S. Enoch thanked everyone for coming out and the staff.

Mayor McBroom thanked the staff and the Council for their work to benefit the Town. He thanked Mr. Murphy for coming and speaking on the important work ACTA does.

Councilmember R. Enoch made a motion to go into closed session in accordance with NC G.S. 33C. 143-318.11 (a6 & a3) to discuss personnel and consult with the attorney. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Closed Session

Councilmember S. Enoch made a motion to adjourn the closed session and resume the regular meeting. Councilmember R. Enoch seconded the motion.

The motion passed unanimously (5-0).

Open Session Resumed

Councilmember R. Enoch made a motion to approve the proposed Planning & Zoning Consultant contract with Haywood Cloud Jr. Mayor McBroom seconded the motion.

The motion passed (3-2). Mayor Pro Tem Jones & Councilmember McCollum voted against the motion.

Councilmember R. Enoch made a motion to approve the Parks & Recreation Manager job description and post the position with a salary range of \$40,000 - \$50,000. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Councilmember S. Enoch made a motion to approve the Program Coordinator job description and post the position with a salary of \$35,000. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mayor Pro Tem Jones made a motion to approve the Public Works Coordinator job description and post the position with a salary range of \$45,000 - \$55,000. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Councilmember S. Enoch made a motion to adjourn until the next regular meeting, March 12, 2026, at 7:00 PM. Mayor Pro Tem Jones seconded the motion.

The motion passed unanimously (5-0).

Mayor McBroom recessed the meeting until March 12, 2026, at 7:00 PM.

Respectfully submitted,

Taylor Elizondo

Town Clerk