Town Council Meeting Minutes

October 8, 2026

Town Hall – 2510 Green Level Road

Governing Body Members Present: Mayor Hosea McBroom, Mayor Pro Tem Patricia Jones, Councilmember Remonia Enoch, Councilmember Stephanie Enoch, Councilmember Sandra McCollum

Green Level Officials Present: Town Clerk Taylor Elizondo, Town Attorney Eugene Russell, Parks & Recreation Manager Christian Miles, Code Enforcement Officer Jaimee Cousin & Public Works Superintendent Dexter Leath.

Mayor McBroom called the meeting to order at 7:00 PM.

Roll Call: Town Clerk, Taylor Elizondo, conducted a roll call, all council members were present.

Invocation: Councilmember Stephanie Enoch

Approval of Agenda: Councilmember S. Enoch made a motion to approve the agenda for the October 8, 2026, regular meeting as drafted. Councilmember R. Enoch seconded the motion.

The motion passed unanimously. (5-0)

Approval of Minutes: Mayor Pro Tem Jones made a motion to approve the minutes for the September 12, 2026, regular meeting as drafted. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Public Comment: There was one public comment. Ida Kleiner read an excerpt from the City of Burlington regarding code enforcement. She stated that during her time as a resident of the Town, she had noticed properties with the reoccurring violations and no abatement.

Town Administrator Report: Mr. Cox stated that there will be some changes to the agenda for future meetings, with action items and a consent agenda if necessary. Mr. Cox stated that a memorandum was included in the agenda packet, with information and his recommendation for the auto insurance claim on the 2010 Chevy Tahoe that was involved in an accident in September. Mr. Cox reported that the insurance adjusters had provided an estimate for repairs at $8,412.12, with the vehicle valued at $6,082.25. Mr. Cox stated that the Town could salvage the vehicle and receive a payout in the value, minus the $500 deductible, for a total of $5,582.25. He stated that if the Town wanted to retain the vehicle, there would be an additional $500 salvage fee, for a total payout of $5,082.25.

Councilmember R. Enoch inquired why the incident was filed on the Town's insurance, as the accident was the fault of the other driver. She stated that she spoke with Mrs. Elizondo about this and was told there was an issue with the other driver's insurance. Mrs. Elizondo confirmed that when she reached out to the insurance provider that was listed on the driver exchange form, they did not have an existing policy to match the driver. She stated she then contacted the Town's insurance holder and filed a claim. Councilmember R. Enoch inquired if the insurance company was pursuing the other driver to recoup damages. Mr. Cox stated that there was another component, the report taken by Highway Patrol. Sgt. Leon Staten was present and stated that a copy of the wreck report could be obtained on the NCDOT website. Mrs. Elizondo stated that she had checked the previous week and it was not yet available. Sgt. Staten stated that State Troopers are very experienced when it comes to wreck reconstruction and the wreck report would be clear who was at fault. Councilmember R. Enoch inquired if the insurance company or the town attorney should be working to find solutions other than the Town paying out of pocket. Mr. Cox requested the Council table the matter for more information to be collected. Councilmember R. Enoch made a motion to table the auto insurance matter. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mr. Cox presented a recommendation for the 2026 Christmas holiday closure schedule. He recommended that the Town Hall be closed for the holiday Wednesday December 23, Thursday December 24 and Friday December 25. Mr. Cox stated that the Town Hall would close at 5:00 PM on Tuesday, December 22, 2026 and reopen at 8:00 AM on Monday, December 28, 2026. Councilmember S. Enoch made a motion to approve the recommendation for the Christmas Holiday closure, for December 23rd, 24th & 25th, 2026. Councilmember R. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mr. Cox presented a budget amendment, prepared by Will Boney, for FY 25/26. He stated the amendment allows a $10,000 decrease from the Streets & Highways and a $10,000 increase to the Finance Department. Councilmember R. Enoch made a motion to approve the FY 25/26 budget amendment, decreasing the Streets & Highways by $10,000 and increasing the Finance Department by $10,000. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mr. Cox stated that he would continue to provide council members with bi-weekly FYI updates. Mr. Cox reported that Mayor McBroom and himself met with City of Burlington Mayor Beth Kennett and City Manager Bob Patterson.

Councilmember McCollum stated that with the winter months coming, Mr. Leath should make sure the SCADA is functioning correctly. She inquired if the water meters from the connection with the City of Graham had been repaired and were functioning properly. Mr. Leath stated that the meters were replaced last year and he had continued the dialogue. Mr. Cox reported that he was prioritizing visiting each lift station with the Public Works Department. Councilmember McCollum inquired if any progress had been made with the repairs approved by the Council for the Sam Gwynn Pump Station. Mr. Leath stated that he had followed up with Charles Underwood, INC. to schedule the repairs. Councilmember McCollum inquired if the Public Works Department had begun meter checks again. Mr. Leath stated that as the weather was cooling down, the department was planning to start again. Councilmember McCollum inquired who in the department was responsible for the weekly water testing. Mr. Leath stated that Kendrick Leath had been trained in how to take and submit the weekly water samples. Mrs. Elizondo stated that Mr. Kendrick Leath would be attending the C-Distribution certification course in December. Mr. Cox reported that Mr. Miles and Mr. Kendrick Leath would also attend a pesticide certification course.

Mr. Russell presented Ordinance 2026.10.08, to amend and clarify the moratorium on development. Mr. Russell stated that at the August council meeting there was discussion about a small number of homes within the Town limits with existing wells and septic tank systems. He stated that the new ordinance would allow those existing homes to apply for and be approved for a water connection. Councilmember

R. Enoch made a motion to adopt ordinance 2026.10.08, to amend and clarify the moratorium on any development approval required by law in the Town of Green Level for a period of six months. Councilmember S. Enoch seconded the motion.

The motion passed unanimously (5-0).

Code Enforcement Report: Ms. Cousin provided a monthly report. Mr. Cox stated that the current budget does have a line item for abatements. Mr. Cox stated that he had a meeting scheduled with Mr. Haywood Cloud Jr., to address several matters such as a stormwater management plan. He stated there were at least two retention ponds within the Bedford Hills Subdivision that were showing signs of failing and would need to be addressed.

Parks & Recreation Report: Mr. Miles provided a monthly report and inquired if there were any questions. Mr. Miles reported that the youth football homecoming games were the upcoming Saturday, October 10th, the first game starting at 9:00 AM. He stated that the Trojans had a good chance of bringing home the championships. Mr. Miles stated that youth basketball registration had begun. Mr. Miles reported that the annual Fall Festival was scheduled for October 24th, 5:00 PM – 9:00 PM. He encouraged all residents to attend and enjoy the haunted house, carnival games, bounce house and food vendors. Mr. Miles reported that BINGO night was held on Monday, October 5th and will continue the first Monday of every month.

Public Works Update: Mr. Leath reported that the Public Works Department was in the process of getting more backflow setters, as many residents do not have backflow preventors. He stated the department has continued to speak to residents about their concerns of false readings. Councilmember McCollum inquired if the department was able to obtain a clean out snake. Mr. Leath stated one had been purchased. Councilmember McCollum recommended the department obtain a larger commercial clean out snake. Mr. Leath reported the department was in the process of inspecting manholes, to create a priority list for repairs. Mr. Leath stated that it was coming up on time for the water tower to be serviced. A member of the audience inquired when maintenance is scheduled for water meters and how often they are checked. Mr. Leath stated the department was beginning inspections, but they are scheduled to be looked at every 6 months.

Planning Board Updates: Councilmember McCollum reported that Catina Bethea was present at the October Planning Board meeting, to provide updates on town-owned properties. She stated that Ms. Bethea planned to bring the updates before the Town Council. Councilmember R. Enoch inquired if the Planning Board discussed the property on N NC Hwy 49, which she brought up in the previous meeting. Councilmember McCollum stated that the Planning Board did not discuss the property. She stated that she believed the issue would first need to be addressed with zoning and code enforcement. Councilmember McCollum stated that she would like to see the property rezoned to highway business, but the code enforcement must be dealt with first. Councilmember R. Enoch stated the mobile home had damaged skirting, broken windows and was not up to code.

Councilmember R. Enoch inquired if there was an update on the zoning violation within the Town's ETJ. Councilmember McCollum stated that Mr. Ragland had submitted a complaint about a neighboring property being used as a mulch processing operation. She stated that Mr. Ragland, Mr. Cox, Mr. Russell, Ms. Cousin and Mr. Cloud had been in communication about the matter, and the property owner had stated they had slowed operations. Mr. Russell stated that there was question about if the property should be rezoned, as the property was not zoned to allow mulch to be brought in and processed. He stated that his understanding was that the operation was moving to another location. Mr. Cox stated that he had observed the property today and while there were some materials being stored, there was no ongoing operation.

Town Attorney Updates: Mr. Russell had no further comments.

Town Council Comments: Mayor Pro Tem Jones thanked the team for a job well done. She stated that all residents of the Town of Green Level have a voice and encouraged everyone to continue attending meetings. Councilmember McCollum inquired if Mrs. Elizondo remembered getting a letter from Brad Meyers, from Black Mountain Software, with additional software options. Mrs. Elizondo confirmed she got a list of software offered by BMS, some of which could not be utilized by the Town at the time. A member of the audience inquired if anything was being done to increase the Town's social media presence, as no information is currently being shared on Facebook or Instagram. Mr. Cox stated that the staff was planning to move forward with social media outlets to be able to get information out to residents. Mrs. Elizondo stated that she does maintain the website, with events and upcoming meetings dates. Councilmember R. Enoch thanked everyone for coming out and providing input. She stated that the newsletter is also a good way to get information to residents, as some residents do not have social

media. Councilmember S. Enoch thanked everyone for coming out and continuing the conversation. She stated that she was running for a seat on the Alamance County School Board and encouraged everyone to support her and vote in the upcoming election. Mayor McBroom thanked everyone for their input. Mayor McBroom stated that Mr. Cox and himself met with the mayor and city manager from the City of Burlington and had a very productive conversation. He stated that as neighboring municipalities, the governments should work together.

Councilmember S. Enoch made a motion to adjourn the Town Council until the next scheduled meeting, November 12, 2026. Councilmember R. Enoch seconded the motion.

The motion passed unanimously (5-0).

Mayor McBroom adjourned the Town Council until the next regular meeting, November 12, 2026, at 7:00 PM.

Respectfully submitted,

Taylor Elizondo
Town Clerk